

Profile

BAHRIA UNIVERSITY



Discovering Knowledge



Discovering Knowledge

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BAHRIA UNIVERSITY HEAD OFFICE ISLAMABAD



BAHRIA
UNIVERSITY

Vision

To become an internationally recognized university that contributes towards the development of nation through excellence in education and research.

Mission

To remain committed to the attainment of highest standards in teaching, learning and research, at par with the international standards.

Rector's Message



Vice Admiral
Tanveer Faiz HI(M) (Retired)

Welcome to Bahria University

Bahria University is one of the leading public sector universities of Pakistan, which is dedicated to meeting the many complex challenges facing us today. The university has campuses, research institutes and colleges all over Pakistan which work towards grooming today's youth into becoming tomorrow's leaders. We provide a platform for promising minds to come together, pioneer new thought and serve the world around them. And for this we provide the right mix of faculty, resources, environments and technology so that both learners and teachers are inspired to create, to explore, to discover, to challenge and to lead.

At Bahria it is our vision to make our university the best educational institute in the country. Our strategy to achieve this vision is to ensure that theory and practice go hand in hand. We would like to open all the doors for promoting the research potential of the students, which will enable them to use their academic knowledge for practical projects. To this end we have built bridges between the University and the corporate sector, opening the way for research, and making students apply their academic skills to practical projects.

And we aim for all this to take place in a university environment that is safe and friendly, and at the same time disciplined, as envisaged by the Quaid e Azam. Because we feel that along with studies it is equally important to develop the good old values of character, decency, honesty and consideration for one another.

We believe that young people should have a say in shaping their destinies, we therefore help them to discover their potential, prepare for life and help make a positive impact on the world around them. The unusually high youth population of Pakistan presents a wonderful opportunity for us to play a role in motivating young people to be passionate about rendering positive service to society, and make them be able to do so. Because real fulfillment for any person lies in service to his fellow human beings.

We are headed for a future in which educational institutions will increasingly be judged by the quality of the education they provide, by the kind of people they graduate and by the way in which those graduates choose to lead their lives. And we at Bahria University have been striving constantly to meet these challenges.

Board of Governors



The Board of Governors of Bahria University is the supreme governing body for all major policy matters concerning the University and its constituent units/colleges. Chief of the Naval Staff is the Chairman of the Board of Governors as well as the Pro-Chancellor of the University.

Admiral Muhammad Zakaullah NI(M)
Chief of the Naval Staff
Pro-Chancellor / Chairman Board of Governors
Bahria University

Vice Admiral Tanveer Faiz HI(M) (Retired)
Rector Bahria University

Vice Chief of Naval Staff / COS

Commander Karachi

Deputy Chief of Naval Staff (T&E)

Deputy Chief of Naval Staff (P)

DGMS (Navy)

DGNI

Pro-Rector / Director General, Bahria University
Islamabad Campus

Secretary or his/her nominee,
Ministry of Science & Technology, Govt of Pakistan

Director General BUM & DC

Director General NCMPR

Director General, Bahria University Karachi Campus

Commander North

Director Naval Educational Services

Educationist as approved by the
Chairman of the Board

Chairman HEC or his/her nominee

Secretary or his/her nominee, Ministry of Finance,
Govt. of Pakistan

Registrar, Bahria University/Secretary BOG

Dean Health Sciences BUMDC

Dean Management & Social Sciences

Dean Engineering Sciences

Dean Clinical Psychology

UNIVERSITY MANAGEMENT

S. No.	Designation	Name	Ext	Email Address
1	Rector	Vice Admiral Tanveer Faiz HI(M), (Retired) M Sc (War Studies)	377	rector@bahria.edu.pk
2	Director General Karachi Campus	Vice Admiral Khawaja Ghazanfar Hussain HI (M), (Retired) M Sc (Defense & Strategic Studies)	*325	dg@bimcs.edu.pk
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8	Director Admissions	Capt Ahmad Farooq Butt (Retired) Msc (War Studies)	215	dadmissions@bahria.edu.pk
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10	Director ORIC/Research & Development	Dr. Faisal Aftab Ph D(Management), UK	322	drd@bahria.edu.pk
11	Director Student Affairs	Ms Sundal Hamad Mufti MBA (HRM)	307	smufti@bahria.edu.pk
12	Director Quality Assurance	Associate Professor Fazal Wahab MS(CS) UK	510	dqa@bahria.edu.pk
15	Deputy Registrar (A & C)/Academics	Capt Munawwar Ahmad PN Mphil (MS)	494	
13	Director Health Sciences	Surg Cdr Hamid Ullah Ariff (Retired) MBBS, MBA (Health Management), M Sc (Advance Medical Administration), MPH	209	ddhs@bahria.edu.pk
14	Deputy Director Examinations-I	Cdr Tahir Bokhari (Retired) BE(Meah) MSc MS (PM)	212	dd1@bahria.edu.pk
15	Deputy Director Academic Affairs	Cdr Abdul Ghaffar LL.M (Criminology)	255	ddaa@bahria.edu.pk
16	DD(Admin)/DD Sports	Cdr Bashir Ahmed (Retired) Bse, LLB, MBA.	342	sports@bahria.edu.pk
17	Deputy Director (Coord)	Cdr Khaleeq Khan PN (Retired) Bsc (Hons) in Naval Sciences	256	ddcoord@bahria.edu.pk
18	DD(FCP)/DD(HRD)	Mr Muhammad Awais Mehmood MBA (Marketing Management & International Business) UK	221	internationaloffice@bahria.edu.pk
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20	Assistant Registrar	Lt Cdr Iftikhar Ahmad (Retired) Msc. (DSS)	408	ar@bahria.edu.pk
21	Assistant Director Regulations	Lt Cdr Ameerudin Zafar (Retired) EMBA, LLB, Bsc, Sharia Law	409	regulation@bahria.edu.pk
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23	Manager (Accounts)	Mr Asrar Khan MBA, ICMA (Inter)	286	asrar@bahria.edu.pk
24	System Administrator	Mr Muhammad Imran MCS	277	muhammad.imran@bahria.edu.pk
25	Chief Librarian	Ms Saima Syed MLISc	407	librarian@bahria.edu.pk
26	Assistant Director Student Affairs	Ms Safia Munir	343	adsa@bahria.edu.pk
27	Public Relations Officer	Ms Mehwish Kamran M Sc (Behavioural Sciences)	401	pr@bahria.edu.pk



Chairman BoGs/Pro-Chancellor Bahria University & Rector Bahria University

INTRODUCTION

Bahria University (BU) is a Federally Chartered Public Sector University which was established on 7th February 2000 through a Presidential Ordinance. It is a multi-campus institution of higher education, which is committed to attain the highest standards in teaching, learning and research, compatible with global requirements of practicing different professions. The University is widely recognized for preparing professionals, some to assume roles of future leaders and some to become good executives/managers through development of their physical, mental, moral and professional competence. The enrollment of students has crossed 11,000 in the three campuses located in Islamabad, Karachi and Lahore.

Islamabad

Bahria University's main campus is situated in the capital city of Pakistan Islamabad, in lush green scenic surroundings. Islamabad has an International Airport accessible by all major airlines of the world. From the Airport, Bahria University is about 40 minutes drive by taxi/cab,



which is easily available (cost approximately Rs. 500 or US\$ 5).

The University is located in Sector E-8, Naval Complex, in the heart of Islamabad. The temperatures are extreme; in winters the temperature ranges from 0° C to 18° C (Dec-Feb). Summer temperatures are between 20° C to 44° C (May-Sep). Jul-Aug season brings lots of rain in Islamabad due to NW Monsoon. Cost of living with food is around Rs. 10,000 per month (US\$110) in hired hostels arranged by the students privately, close to the University.

Karachi

Karachi has an International Airport serving all major airlines of the world. Bahria University campus is located at 13, National Stadium Road, about 15 minutes drive from the Airport by taxi, which is easily available (cost approx Rs. 500 or US\$ 5).



Karachi's temperatures are moderate throughout the year. July and August are rainy months in Karachi. Limited hostel facility is available for male students in 14C, 25C Muslim Commercial DHA Phase - 6 Karachi. Cost of living is approximately Rs. 18,000 to Rs. 20,000 per month (US\$200). Other students have to make accommodation arrangements on their own.

Lahore

Lahore is the capital of Punjab and has an international airport accessible by all major airlines of the world. Bahria University Lahore campus is located at Civic Centre Johar Town. From the Airport, University is about 30 minutes drive by taxi/cab (cost approximately Rs. 500 or US\$ 5).

Lahore features a five season semi-arid



CAMPUSES SITE MAPS



● Bahria University Islamabad Campus



● Bahria University Karachi Campus



● Bahria University Lahore Campus



● Bahria University Medical & Dental College, Karachi

climate. The weather of Lahore is extreme cold during the months of December and January (average temperature 5°C-18°C) and very hot in May and June (average temperature 35°C-48°C). From late June until August, the monsoon seasons starts with heavy rainfall throughout the Punjab province. Sufficient private hostels are available in the close vicinity of the Lahore campus, where cost of living is approximately PKR.8,000 to PKR. 10,000 (US\$93) per month.

Fax: 0092-51-9260885

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Bahria University Islamabad Campus



OUR CAMPUSES

Bahria University Head Office



Address:

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UAN: 0092-51-111-111-028

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Shangrilla Road

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Rear Admiral Saleem Akhtar HI(M)

Director General

Cdre Syed Hassan Mustafa SI(M) (Retired)

Director

Bahria University Karachi Campus



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Email: director@bimcs.edu.pk

Vice Admiral K G Hussain HI (M) (Retired)

Director General

Commodore Mohsin Hayat Malik TI (M)

Director

Institute of Professional Psychology

Address:

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Dr Zainab Fotowwat Zadeh
Director

Bahria University Lahore Campus



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Vice Admiral K G Hussain HI(M) (Retired)

Director General

Cdre Dr. M Ihsan Qadir SI (M)

Director

Bahria University Medical & Dental College, (BUMDC) Karachi



Address:

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Vice Admiral Tahseen Ullah Khan HI(M)

Director General

Brig (R) Professor Dr Shaheen Moin
MBBS, MCPS(Medicine), FCPS(Medicine),
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Prof Dr Zubair Ahmed Abbasi
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Principle Dental Section, BUMDC
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Fax: 021-99204689

AFFILIATED COLLEGES

Frontier Medical College (FMC)

PO Public School, Abbottabad.
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Email: info@fmc.edu.pk, fmcollege@yahoo.com
Website: www.fmc.edu.pk

Professor Emiratus Dr A J Khan SI

Principal
MBBS, DCH(Glasgow), MRCP (Glasgow),
FRCP (Edinburgh)

Brig. Dr Muzaffar Khan (Retired)

Principal Dental Section (FMC)

College of Teachers Education (CTE)

Basali Complex, Basali More, Rawat, Rawalpindi.

Miss Saira Said

Director

Islamabad Medical & Dental College (IMDC)

Main Murree Road, Bhara Kahu, Islamabad.
Tel: 0092-51-2807201-3
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Email: fmcollege@yahoo.com
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Professor Dr Khalid Hassan

Principal
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Professor Dr M. Saleem Khurram

Principal Dental Section IMDC
BDS, MCPS
Bhara Kahu, Main Murree Road,
Islamabad.

Why Bahria ?



A Progressive University, encompassing all facets of quality education supported by the most modern educational aids, highly qualified and experienced teaching faculty offering education in market place academic disciplines.



WHY BAHRIA?

ATTRIBUTES:

- Federally chartered
- HEC recognized
- Engineering programs are accredited by PEC
- Medical programs are recognized by PMDC
- LLB Program recognized by PBC
- Multi-campus
- Highly qualified regular faculty
- Custom built campuses
- State of the art laboratories
- Well-stocked libraries
- Classroom and research based teaching
- Career Office
- Internship opportunities
- Good student to faculty ratio
- Medical cover for students/staff/faculty
- Student Resource Centre
- Secure and disciplined environment
- Scholarships on merit/need basis
- Two percent seats are reserved for disabled persons
- Non-Politicised enabling environment.
- Smart Wifi Campus

Quality Assurance

The University Quality Assurance Cell at both campuses assesses and reviews the performance of University academic programs based on national and international quality parameters pertaining to teaching and research. It facilitates the departments in preparation of Self Assessment Reports of academic programs as per



guidelines given by the Higher Education Commission.

International Linkages

Bahria University has academic partnerships with several Universities across the globe focusing on different areas of collaboration including:

- a. Exchange of Faculty and students
- b. Exchange of research fellows
- c. Joint research projects
- d. Joint conferences and seminars
- e. Joint curriculum development
- f. Sharing / exchange of information & resources
- g. Staff development
- h. Invitation to events
- j. Students' visits

The partnership agreements are in shape of generalised MoUs, incorporating above areas of collaboration, providing a platform to engage in joint academic activities. Faculty, Staff and Students of Bahria University, interested in pursuing any academic activity with BU partner Universities, are encouraged to contact the International Office of Bahria University.

List of partner Universities is as below (Alphabetical order):

1. AIMST University, Malaysia
2. Beijing Technology & Business University, China
3. Burapha University, Thailand
4. Chabahar Maritime University, Iran
5. Corbett Center — King's College, UK
6. Dalhousie University, Canada
7. Damghan University, Iran
8. Dogus University, Turkey
9. Edith Cowan University, Australia
10. Erzurum Technical University, Turkey
11. Griffith University, Australia
12. Hangzhou Dianzi University, China

13. Hakkari University, Turkey
14. International University of Business, Agriculture & Technology, Bangladesh
15. Macquarie University, Australia
16. Shanghai Lixin University, China
17. Trieste University, Italy
18. University of Bedfordshire, UK
19. University of Greenwich, UK
20. University of Idaho, USA
21. University of Leicester, UK
22. University of Nottingham, UK
23. University of Northampton, UK
24. University of Sirnak, Turkey
25. Valparaiso University, USA
26. York St. John University, UK
27. Yasar University, Turkey

Public Relations Office

At Bahria, Public Relations Office (PRO) is working as control room between the university and external linkages. It enables easy communication to meet the growing requirements of the institution. It gives all the information related to the current happenings, changes and improvements made in the university. It uses media as a mean to improve relationship between organizations and the University.

Tasks and responsibilities of Public Relations Office are:

- To serve as a focal office for all media & public relations activities of the University.
- To arrange appropriate media coverage (Print & Electronic) for important academic and non-academic activities organized by the University.
- To establish process to generate and translate (in bilateral languages) steady volume of press releases of activities of the university.

- Respond to requests for information from the media or designate an appropriate spokesperson or information source.
- To prepare and write university write-up profiles and articles for different Newspapers, Educational Magazines and Newsletters.
- To prepare and supervise University Newsletter of BU and also maintain PR website for the publicity of university.
- To work with advertising companies and supervising Media Marketing Campaign for different activities of the university.
- To Prepare and supervise the production of approved promotional videos, photographs, multimedia programmes, publicity brochures, handouts and leaflets.
- Establish and maintain cooperative relationships with representatives of community and public interest groups.

Office of Research & Development/ORIC

In order to promote knowledge creation through research at Bahria University, Office of Research & Development (R&D) was established in February, 2010. The R&D Office soon after its establishment channelized all the research activities of Bahria University (BU). Research databank of BU was developed by the office of R&D which now consists of 1,277 research publications including 710 journal publications and 426 conference papers. The office of R&D is regularly conducting biannual meetings of Higher Education Research Committee (HERC), an apex academic body of BU responsible for giving out policy directions for the promotion of Research & Development at BU.

The Office of Research Innovation and

Commercialization (ORIC) was notified at BU by Higher Education Commission of Pakistan in October, 2011. Bahria University is one of the few elite research universities of Pakistan which has a functioning ORIC. The ORIC of BU is providing strategic and operational support to the BU's research innovation and commercialization activities/programs, and has a central role in facilitating the University industry linkages for commercialization of research.

In order to inculcate the spirit of innovation and entrepreneurship among its researchers, students and faculty, the university has setup Business Incubation Centre (BIC) at its Islamabad and Karachi Campuses. Additionally, the university is Privileged to host Microsoft Innovation Centre at its Karachi Campus for the benefit of budding entrepreneurs particularly in the field of ICT.

Bahria Business Club (BBC)

Department of Management Science has recently established 'Bahria Business Club' (BBC) at the Islamabad Campus. The club develops student potentials in areas of applied knowledge. It plans activities to prepare young students for various types of professional competitions and test their business skills and ingenuity to solve problems pertaining to business world. It encourages students to compete with their peers in other universities and also polish their leadership abilities.

Students Resource Center (SRC)

SRC facilitates students and provides them the opportunity to develop their management, communication, team building, social and leadership skills. In this globally competitive age, it is imperative to provide students with

opportunities to develop and hone the said skills.

Following clubs are currently working under SRC:

1. Arts and Dramatics
2. Literary and Debates
3. Media
4. Events
5. Music

Each club is managed by the SRC and headed by a chief coordinator, under whom a deputy coordinator and team leaders are nominated according to the requirements. Team leaders report to the deputy coordinator. Under each team leader there are club members who provide assistance in accomplishing the assigned tasks.

ARTS & DRAMATICS

This club lets you release your artistic talents through a series of activities and competitions. These include painting competitions, drama mime, fashion shows, and many more.

LITERARY & DEBATES

The club is dedicated to bring together debaters for holding and participating in parliamentary, HEC, inter university, national and international debates competitions. The members of this club have made a name for themselves by participating in the Model United Nation's, the English Speaking Union and by holding regular in-house debates.



MEDIA

Media club brings together young journalists, publishers, photographers, amateur directors and almost everyone interested in the print and electronic media. It is also responsible for providing media coverage to events within the

university, publishing magazines and organizing movie nights.

EVENTS

The club hosts a variety of informational, entertaining and social activities throughout the semester including seminars, trips, concerts, spring festival, etc.

MUSIC

The main objective of the Music Club is to expose and nurture talent of the student representation of the university nationwide, and to provide a platform for musical experiences and exposure for the existing bands in the university. Music society also holds regular jam sessions.



Bahria University Sports

The importance of sports in the life of students is invaluable and plays a pivotal role in their overall development.

With this perspective in view, the University provides many opportunities and facilities to its students to participate in international, national and university level sports. In the academic year 2013-15 Bahria University won four inter-university competitions in Table tennis, Volleyball, hockey and Basketball.

GOLF

In Islamabad, the facility of a new 18-hole Margalla Greens Golf Club, located at base of the Margalla hills, is available for Bahria University officers, personnel, faculty and students. The golf course membership is free for the students, faculty and staff of Bahria University. As an additional attraction the semicircular club house, which resembles the stern of a ship, offers a wide range of social activities and recreational facilities for its members and their families.



GYMNASIUM

A new Gymnasium in collaboration with HEC has been constructed at the Islamabad campus. It is a multi-storey structure having a wide range of indoor games facilities: courts for basketball, volleyball and badminton, a fitness room equipped with the latest machines and a cafeteria, built at a cost of over 70 million rupees.



Sports Achievements

Bahria University participated in various sports activities in the years 2013-14. Following are the sports achievements of Bahria University since 2011.

- Winner of zone C Intervarsity Table Tennis Championship 2013-14 & 2014-15
- Winner of zone C Intervarsity Volleyball Championship 2014-15 and 2015-16
- Winner of zone C Intervarsity Basketball Championship 2013-14, 2014-15 & 2015-16.
- Winner of zone C Intervarsity Hockey Championship 2013-14,
- BU has won 01 Bronze Medal in All Pakistan University Whshu Championship 2013-14
- Mr. Momin Haider from BU Islamabad Campus

produced excellent results in 30th National Rowing and Machine Rowing Men Championship 2014-15 (event Category: U23 M1 200m / 6010) and won Gold Medal.

- Mr. Umer Saeed Lodhi a student of BU Islamabad Campus produced excellent results in 30th National Rowing and Machine Rowing Men Championship 2014-15 (event Category: U23M1 200m / 6011) and won Silver Medal.
- Ms. Kiynat Zafar student of BU Islamabad Campus produced excellent results in 30th National Rowing and Machine Rowing Men Championship 2014-15 (event Category: JW1 2000m / 6012) and won Gold Medal.

Faculty Development Program

The faculty has a major influence on the entire academic spectrum. The continuing development of the faculty and University's physical infrastructure are two concurrent activities, which go hand in hand in achieving long term objective of the institute, i.e. attainment of highest standards in teaching, learning and research at par with international standards. The University therefore encourages and supports its faculty to regularly attend workshops/conferences scheduled within the country and abroad.

Scholarships at Bahria University

Bahria University Scholarship Policy has been framed with the objective to assist students with their educational expenses. The University aims to provide equal opportunity for all students to attain their goals/targets regardless of their financial position. Every year the University allocates funds in their budget plan exclusively for awarding scholarship to the deserving students. Bahria University generously supports deserving students those who perform academically very good but find difficulty to meet educational expenses. Various scholarship schemes are offered to accommodate and honors them through various scholarship opportunities. The University offers Financial Assistance Scholarship, Merit Scholarship and Advance Merit Scholarship

to deserving students from university own resources.

Bahria University Scholarship Policy For All Programmes Except Medical & Dental College Students

Types of Scholarships along with their Eligibility Criteria

The eligibility criteria for different types of scholarships are as under:

Types of Scholarships and Their Eligibility Criteria

The eligibility criteria for different types of scholarships are as under:

a. Advance Merit Scholarship For Board Toppers (For Undergraduate programs)

To ensure that the most talented students join Bahria University, to whom Bahria University offers various financial incentives through Bahria University scholarship policy. Under Advance Merit Scholarship Policy, Bahria University shall offer 75% tuition fee waiver/concession for the first semester, to top three toppers amongst all Boards of Intermediate and Secondary Education (BISE). This scholarship will be for the entire program. However its continuation during the subsequent semesters will be subject to the condition that awardee must maintain his/her minimum GPA of 3.75

b. Advance Merit Scholarship (Bahria University Entrance Test based)

Top merit position holders in Bahria University admission merit list with respect to their respective discipline will be awarded scholarships/fee waiver as per following criteria:

(i) Undergraduate Programs

For Management Sciences, Engineering Programs (Top three scorers among all engineering programs) and Computer Sciences, following three top position

holders shall be awarded scholarship/fee waiver. The student must obtain an aggregate score of at least 70% in the Bahria University Merit list.

- 1st Position Holder 75% Tuition Fee wavier
- 2nd Position Holder 50% Tuition Fee wavier
- 3rd Position Holder 30% Tuition Fee wavier

For Law, Earth & Environment Sciences, H&SS and Psychology, one top scorer from each department shall be considered for 75% Tuition fee waiver. The student must obtain an aggregate score of at least 70% in the Bahria University Entrance Merit list.

(ii) Post Graduate Programs

The top scorer in Bahria University Merit List among all Post graduate (MBA/MS/or equivalent) programs excluding PhD for each campus shall be awarded 50% Tuition Fee waiver. The student must obtain an aggregate score of at least 70% in the Bahria University Merit list.

- (iii)** For continuation of the scholarship in the subsequent semesters for the above categories the students will be required to achieve a GPA of at least 3.75.

c. Advance Merit Scholarship (for Outstanding performers in Cambridge International Education (CIE's) System)

Bahria University shall award scholarship @ 75% tuition fee to the top three students achieving minimum 03 A's in A Levels. Eligible students have to produce equivalence certificate issued from the Inter Board Committee of Chairmen (IBCC).

For continuation of scholarship in the subsequent semesters the students will be required to achieve a GPA of at least 3.75.

d. Exemption Of Admission Fee to Bahria University Graduates/Alumni For Higher Education at Bahria University

Bahria University graduate/Alumni will be given 100% Admission fee waiver for admission in MS/MPhil & PhD Programs.

e. Policy to attract high Academic Achievers in MS/MPhil/PhD program of Bahria University

Prospective students who have applied at Bahria University with 80% marks in case of annual examination or CGPA 3.50 in semester system, in last degree from HEC recognized National or International University shall be offered 50% waiver in tuition fee of MS/MPhil/PhD Programs at Bahria University.

However, for continuation of scholarship in the subsequent semesters, the students will be required to achieve a GPA of at least 3.50.

f. Merit Scholarship

- (1) All students achieving GPA of 4.0 in Semester Examination will be awarded Merit Scholarship equal to 75% of Tuition Fee of the following semester. If there is no student with GPA of 4.0, then the top scorer obtaining a GPA of at least 3.75 will be awarded the Scholarship @ 50% of the Tuition Fee. In case of a tie, the student with the higher percentage will get the Scholarship. In case of a double tie, all students will be awarded the Scholarship.
- (2) For Engineering programs only, if there is no student with a GPA of 3.75 then the top scoring student with a minimum GPA of 3.50 will be awarded this Scholarship equal to 40% of the Tuition Fee in the following semester. In case of a tie, the student with the higher percentage will get the Scholarship. In case of double tie, all the students will be awarded the

Scholarship.

g. Financial Assistance Scholarship (Not Active from Fall 2016 intake)

1. Fresh entrants to Bahria University may submit their request for scholarship when they deposit their fee after becoming bonafide students of Bahria University. However, already enrolled students are also eligible to apply. The scholarship once granted in this category remains available to the students for the entire degree programme provided their performance does not fall below GPA 2.75.
2. Following are the eligibility criteria to apply for Financial Assistance Scholarship Program:
 - a. Students of all programs are eligible for Financial Assistance Scholarship subject to the condition he/she finds financial constraints to cope with educational expenses.
 - b. For fresh intake, results of their Matric and FA/FSc will be considered for award of scholarship
 - c. For the students enrolled in 2nd semester onwards shall be eligible to apply if he/she has a minimum 2.75 GPA in the previous semester and for continuation at least 2.75 GPA has to be maintained by him/her in the subsequent semesters. If the students fail to maintain 2.75 GPA in the previous semesters, then their scholarship shall be withheld till the time he/she improves academic grades to 2.75 GPA.

h. Indigent Scholarship. (Not Active from Fall 2016 intake)

1. Ten (10) needy students overall from all Campuses i.e. Karachi, Islamabad, IPP and Lahore, with a minimum GPA 2.5 will be considered for the award of Indigent Scholarship on the recommendation of the Campus DGs/Directors. The students from 2nd semester onwards shall be eligible to apply for this category. For the

continuation of scholarship in the subsequent semesters he/she has to maintain GPA 2.5. If the students fail to maintain 2.50 GPA, his/her scholarship shall be withheld till the time their grades improve to minimum 2.5 GPA

Monitoring The Beneficiaries Of Scholarships

2. The Central Scholarship Committee will formally review cases of all scholarship holders every semester for monitoring academic progress as per scholarship policy. The Committee will submit its recommendations to the Rector for the continuation or otherwise of the scholarship. The respective Campus Director will send complete semester result of all beneficiaries, to the Central Scholarship Committee. Scholarships of the students, whose performance falls short of the required parameters, may be recommended for discontinuation of the scholarships till the time their grades improve to minimum eligibility criteria as per their respective category.

General Eligibility For Scholarships

3. Eligibility of students for scholarship shall be subject to following conditions:
 - a. Students of Bahria University in any semester are eligible, subject to the conditions as indicated with respect to their respective category.
 - b. The students have to follow the academic road map with full load.
 - c. Students already in receipt of one scholarship/fee concession from university or external resources are ineligible to apply for any other scholarship.
 - d. Progress of Financial Assistance, Indigent and all Merit Based Scholarships will be reviewed every semester.
 - e. Student availing Naval fee concession will not be considered for any other scholarship category.
 - f. Bahria University Faculty and

administrative staff if qualify for Merit scholarship will not be considered for award of scholarship. In that case 2nd highest shall be awarded

- g. For MS/MPhil programs, for the purpose of award of Merit Scholarship, the GPA of course work shall only be considered in the 3rd semester.

Changes In The Policy

4. The policy document is subject to changes/amendments from time to time depending upon the future requirements and status of funds available for the grant of scholarship.

5. The new scholarship policy will stand promulgated w.e.f Sept-2015 i.e Fall-2015. This supersedes all the scholarship policies issued previously.

Student Study Loan/ Revolving Fund Bahria University (All Campuses except Medical & Dental College)

1. Preamble

The Student Study Loan (SSL) is designed to help the students of Bahria University (new intake) to pay their university tuition. The Study Loan is the money that students borrow to cover the costs associated with their studies. It is different from other types of loans due to zero interest rate. Students of all degree programs are eligible to apply for this loan except Medical & Dental, however, preference will be given to the students of undergraduate program.

The University's Student Study Loan will provide financial support to a student (new intake) whose academic progress is being or may be impeded by the lack of financial resources.

2. Financial Impact

- a. For FY 2015-16, an amount of Rs. 7.5

million has been allocated for Student Study Loan/ Revolving Fund. It may be revised in next year depending upon fiscal space.

- b. Once the student starts repaying the loan, further disbursement of loan can be made from that repayment. It will be a revolving fund and maximum students are expected to be benefitted from this scheme.

3. Eligibility Criteria

Eligibility criteria for student study loan is as under:

- a. Student Study Loan will be offered to those needy students of Bahria University who secured admission in any academic program at Bahria University (except Medical & Dental) and are unable to pay full Fee & other charges in one go. However, preference will be given to the students of undergraduate programs of Bahria University.
- b. The student after securing admission and getting fee voucher will be eligible to apply for Student Study Loan.
- c. All Students (only new intake) who successfully secured admission at Bahria University and issued the 1st semester Fee Voucher can apply for Student Study Loan.

4. Loan approvals and limits

- a. All loans will be processed through Central Scholarship Committee with recommendations of respective DG Campuses. Final approval will be accorded by the Rector Bahria University.
- b. Students (only 1st semester) can request for loan against the total 1st semester fee.

5. Loan conditions

- a. Successful applicants for a loan must sign a Loan Agreement, including a repayment schedule.
- b. The repayment schedule must be so structured as to allow full loan repayment prior the students is permitted to graduate.
- c. Loan will be drawn in favor of Bahria University and not in favor of students.

6. Guarantors

- a. Parents / guardians are to be joint borrower (s) (irrespective of their means and age of student).
- b. Co-obligation of spouse in case of married students.

7. Security Clause

Following parameters will be adhered in awarding the Student Study Loan:

- a. No security deposit by the applicant (student). A bond will be signed between the applicant (student), his Guarantor and Bahria University mentioning the repayment schedule as well.
- b. The final transcript and degree will not be issued prior clearance of all payable loans by the students. Account office of respective campus is to confirm clearance or otherwise of loan payable by the students.
- c. Parents / guardians to be joint borrower (s) (irrespective of means and age of student)
- d. Co-obligation of spouse in case of married student.

8. Failure to comply with loan repayment

When a student will fail to payback the Study Loan, his/her final transcript and degree will not be issued till he/she clears all loan payments.

9. Confidentiality

Documentation for all loans (whether approved or not) will be retained on an individual student file for each student, and is subject to the University's Privacy Policy.

10. SOPs for Student Study Loan

a. Application Request

- i. The eligible students after securing admission and getting fee voucher are eligible to apply for Student Study Loan.
- ii. The students are to apply for student study loan to their respective Head of the CU on prescribed application form along with supporting documents.

b. Documents Required

- i. Letter of admission/ Fee Voucher of Bahria University
- ii. Completely filled Application Form of SSL
- iii. 02 passport size photographs
- iv. CNIC copy of the student and the Parent/ Guardian
- v. Utility Bills (electricity bill/phone bill/sui gas bill)
- vi. Student/Co-borrower/ Guarantor's bank account statement for last 6 months
- vii. Copy of last degree transcript
- viii. Copy of Domicile

c. Selection Process

- i. Campuses are to initially scrutinize all the received applications and short list the candidates considering their need. Head of CUs are to forward the application(s) (SSL) duly approved by respective Dgs with their comments /recommendations to Central Scholarship Committee within 5 to 7 working days after the

date of issuance of fee voucher.

- ii. The Central Scholarship Committee after processing the applications (SSL) is to recommend the applicants within 3 to 5 working days for final approval of Honorable Rector. In case there is any delay then applicants is to be allowed to attend classes subject to conditional admission till the time final approval is accorded by the Honorable Rector.

d. Loan Payment

The loan payment will be drawn in favor of respective CUs of Bahria University and not the student.

11. Agreement with Student & Guarantor

Once the final approval is granted, an agreement will be signed between the student, his/her Guarantor and the University.

12. Repayment Schedule

For repayment of Student Study Loan following are to be ensured:

- a. Repayment is to begin from very next month of borrowing and has to pay back before leaving the University, regardless of whether or not he/she has completed the degree program.
- b. The repayment of 100% loan may be ensured before the student completes his/her degree requirement and final degree may be issued once the student clears his/her study loan.
- c. Student after availing SSL will be advised to apply for any internal/external Scholarship at BU. The amount approved under Scholarship will not be paid to the

student but will be adjusted against the loan amount.

- d. The Student shall payback the differential amount (loan amount - FAS Scholarship awarded) in installments to relevant Accounts Section/Department of their Campus or otherwise his/her FAS amount of following semester will be adjusted accordingly. Director Campuses will forward the receipt report along with original cheques/cash payment to the Director Finance for deposit of the received amount to revolving fund account keeping in loop the DSA Office for updating and maintaining the record.

13. Amendment Powers

Rector Bahria University has the full powers to amend/abandon any one or all terms and conditions of the Students Study Loan Policy and Student Agreement if required, under extreme compassionate grounds.

Bahria University Qarz-e-Hasna Scheme, 2016 (All Campuses Except Medical & Dental College)

1) Preamble

- 1.1. Qarz-e-Hasna Scheme has been introduced at Bahria University from Fall-2016 with an objective to financially support students belonging to less privileged class of society. Through this scheme the University will bear the educational expenses of the students on "Need cum Merit" basis in order to enable them to complete their Higher Education. The overall objective to introduce Qarz-e-Hasna at BU is to uplift the socio economic condition of society through supporting

financially weak students and to inculcate in our youth to pay back the community once they get financially stable.

2) Eligibility Criteria

2.1. Following are the eligibility criteria to apply for Qarz-e-Hasna Scheme:

- (a) Qarz-e-Hasna will be offered to those needy students of Bahria University who secured admission on merit in any academic program at Bahria University (except Medical & Dental) and he/she cannot pursue studies due to financial constraints.
- (b) For new intake, results of their Matric, FA/FSc and equivalent shall be considered for award of Qarz-e-Hasna.
- (c) For the students enrolled in 2nd semester onwards shall be eligible to apply if has a minimum 2.75 GPA/CGPA in the previous semester. For continuation student should maintain at least 2.75 GPA/CGPA otherwise his/her Qarz-e-Hasna shall be withheld till the time he/she improves academic grades to 2.75 GPA/CGPA.
- (d) At a time, students can avail only one option either scholarship or fee concession or Qarz-e-Hasna from University or external sources. If a student falls under more than one category then he/she may avail any one option as per his/her own discretion.

3) Qarz-e-hasna Approvals And Limits

3.1. The Qarz-e-Hasna shall be awarded, partly or fully against the tuition fee.

4) Repayments

4.1. All successful applicants for Qarz-e-Hasna must sign an Agreement, including a repayment schedule.

4.2. The repayment schedule must be so structured as to allow full loan repayment once the students is graduated and financially stable. The maximum repayment duration must not exceed 05 years for UG Program and 03 years for PG Programs after completion of their respective program of study.

4.3. At the time of passing out of the student, Campus will provide him/her the repayment plan specifying the cut-off date by which the student has to clear his/her total due amount, in lump sum or installments. But not more than the duration as mentioned at Para 4.2 above.

4.4. In case if student has availed Student Study Loan from revolving fund at the time of admission then same will be adjusted from Qarz –e-Hasna payment if awarded to the student.

4.5. It will also be a moral responsibility of every recipient to payback the received Qarz-e-Hasna amount with in stipulated time period so that maximum deserving students can be benefitted with this policy.

5) GUARANTORS

5.1. Parents / guardians are to be joint borrower (s) (irrespective of their means and age of student).

5.2. Co-obligation of spouse in case of married students.

6) Agreement With Student & Guarantor

6.1. Once the final approval is accorded, an Agreement shall be signed between the student with guarantee of his/her parents or spouse (in case of married student) and the University.

7) **Monitoring The Beneficiaries Of Qarz-e-Hasna Awardees**

- 7.1. The Central Qarz-e-Hasna Award Committee shall formally review cases of all Qarz-e-Hasna awardees every semester to monitor academic progress as per approved policy. The respective Campus Director will send complete semester result of all beneficiaries, to the Central Qarz-e-Hasna Award Committee. Qarz-e-Hasna of the students, whose performance falls short of the required parameters, will be discontinued till the time their grades improve to minimum eligibility criteria.

awarded based on their annual examination result from July-2015 onwards as per following eligibility criteria.

a. **For MBBS Students**

Batch Positions	Scholarship Amount
1 st Position Holder	Rs. 100,000/-
2 nd Position Holder	Rs. 75,000/-
3 rd Position Holder	Rs. 50,000/-

a. **For BDS Students**

Batch Positions	Scholarship Amount
1 st Position Holder	Rs. 100,000/-
2 nd Position Holder	Rs. 75,000/-

However, the eligible students as per merit list have to follow the academic road map with full load.

8) **Amendment Powers**

- 8.1. Rector Bahria University has the full powers to amend/ abandon any one or all terms and conditions of the Qarz-e-Hasna Policy.
- 8.2. The policy will come into effect from the date of approval and shall be reviewed as and when required.

Bahria University Scholarship Policy For Medical & Dental College Students

Merit Scholarships

1. For the students of Bahria University, enrolled in MBBS and BDS degree program Merit Scholarships shall be





Convocation at Islamabad



Students Group After Receiving Degrees

STUDENTS SUPPORT FACILITIES

Academic Advisory

Student Services

Talent Enhancing Activities

Academic Support Services

Computer/Hardware/Comm/Elect Labs

Library

Cafeteria

Hostel Accommodation

Health Care

Partnership Learning

Internship

Student Card

Transport



STUDENTS SUPPORT FACILITIES

Office of Student Affairs

The Office of Student Affairs and Career Services at Bahria University is an organized and capable student service resource that is dedicated towards providing support to the students from the draft of policy guideline to ensure its smooth implementation in all campuses relating to Career services, Scholarship for students and faculty, Community Support Program, Alumni Affairs, University Advancement and Financial Aid services etc and to make follow ups on extra-curricular activities being conducted by the student clubs.

The university believes that it is very important tools to facilitate student life on campus and market Bahria University's students successfully in the business world. As a team, we employ superior resources and techniques to help the students accomplish their goals.

Career Services

Bahria University remains committed in providing not only quality academic services but also offers career services that include employment opportunities, professional grooming and counseling to its students and alumni. The Office of Student Affairs and Career Services keeps on strengthening academic linkages with industry in order to provide the market with our talented and skilled graduates as valuable workforce.

Dedicated staff has been appointed in all BU Campuses to facilitate students and Alumni in best possible way. A very efficient mechanism is followed where the students and alumni are assisted in choosing the right career paths and future goals. We strive hard to meet the very dynamic requirements of job market and graduates by creating innovative ways of bridging the gap of academic world and industry. The Office of Student Affairs and Career Services acts as a central hub for its students and alumni and apart from routine job alerts, it organizes various

training programs, seminars and workshops by inviting market professionals who share their expert opinion and experiences which helps the students in building a deep insight of the corporate world.

Keeping up with the technology pace, all effective means and channels of communication are used for networking with currently enrolled students and university graduates. As the alumni play a pivotal role in establishing links with industry, we maintain a huge database of our graduates and continuously update the same records. The offices at all campuses also follow a stringent approach in establishing professional links with over 250 national and international organizations thereby paving the path for the students to get career breakthrough in esteemed organizations.

Only through such partnerships, we have been able to successfully place a number of graduates in various renowned organizations like IBM, Terradata, Telenor, Nestle', Pakistan Tobacco Company, Dawn Media Group, Schlumberger, Halliburton, LMKR, SNL Financial, Barclays and various other leading companies by not only organizing On Campus Recruitment drives but also collaborating with our registered corporate partners to conduct their MTO Programs.

To successfully market our students in the corporate sector, the Career Offices publish a Graduate Profile that is disseminated to all the leading organizations of the region. Moreover, a Job Expo is organized every year in which various employers are invited to the Campus for recruitment opportunities.

UFONE Summer Internship Program

Ufone visited Bahria University Islamabad to hunt interns for their summer internship program. They conducted its online test of around 70 students from Management Sciences and all Engineering departments in Computer Lab. 22 successful candidates were interviewed on the same day.



S & P Global Recruitment Drive

S & P Global visited Bahria University Islamabad twice to conduct recruitment tests and interviews in new campus lab-04. Many students appeared for the tests and all were interviewed there and then. Students and alumni from different departments.



Wi-Tribe Sales School Program

Wi-tribe HR Personnel visited Bahria University Islamabad for awareness on their Sales School Program initiative. Their team also imparted knowledge about professional skills required for recruitment. The students of Bahria University Islamabad interacted and inquired about hiring procedures and their preferences.



a. Student Guidance & Career Counseling

The Office of Student Affairs and Career Services arranges training programs for soft skills and interview facing skills for the students using institutional and external expertise and organizes various Career Development Activities with stakeholders' support, including:

1. Career Counseling Sessions
2. Career Development Workshops
3. Resume writing, review and feedback workshops
4. Mock interview sessions
5. Effective CV writing, successful interview and job skills
6. Professional trainings in collaboration with market experts
7. Help identifying skills gap
8. Help researching jobs market

All such trainings are a stepping stone on the way to career breakthrough and growth. Off and on, the students and alumni visit the Office of Student Affairs and Career Services for CV review and interview tips which helps them decide their future course of action. An initiative to conduct a recurrent professional grooming session with all the graduating students has been taken, which will benefit the young aspirants to equip themselves with the most updated professional trends and requirements.



Students can register with Career Office to benefit the services on our website: www.bahria.edu.pk/career or follow us on Facebook "Career Office – Bahria University".

Bahria University Alumni Affairs

Bahria University values and nurtures its students not just when they are enrolled in the institution but also after they step out of its gates. To facilitate the students in that regard, the Office of Student Affairs has established a strong alumni network to foster the mission and purposes of the University, promotion of communication among alumni, students, faculty, and administration, and support members in the achievement of their professional goals. The Office provides information regarding professional development, current university activities, career services, and continued access to online researches to the alumni network. The DSA Office maintains an up-to-date Alumni Record, and also organizes special Alumni activities as an opportunity for the ex-students and professors to meet and maintain their ties. The Bahria University Alumni Network provides services and benefits to not only the Bahria University graduates, but also to current degree seeking students.

Bahria University Alumni Association (BUAA)

The Bahria University Alumni Association (BUAA) was registered as a NGO on 4th June 2008 under the Societies Registration Act XXI of 1860. BUAA is a non-profit and non-political organization, set up for the benefit and welfare of the Bahria University alumni, employees and ex-employees in particular and Pakistanis at large. BUAA office is located at Directorate of Students Affairs, Bahria University Head Quarters, Islamabad and Director Students Affairs looks after the BUAA businesses.

Any person who has been awarded a degree/diploma by Bahria University is eligible to acquire membership of the BUAA. Any faculty member/officer who has been a permanent member of Bahria University for a period of two or more years will also be eligible to be a member of BUAA.

The registration process is simple. The fresh graduates get themselves register at the time of security clearance at Office of the Students Affairs

and Career Services whereas the senior alumni can register online. The eligible candidates can get themselves registered at <http://online.bahria.edu.pk/alumni/>

a. Outstanding Alumni

Areej Khan, Director Corporate Communications & Responsibility Telenor Pakistan, is a graduate of Bahria University in Bachelors of Science, Business Administration with concentration in Marketing and



a minor in Finance. Her career spans well over 11 years, where she has witnessed the Telecom industry evolving from its embryonic stage to today's smartphone & digital revolution. media, SEO/SEM, PR and Blogger relations, Brand and Content Management, Digital Analytics and e-commerce.

Ch Waseem Fazal is the President and CTO of AKSA-SDS, one of the leading organizations in software and hardware product development, in Pakistan. A remarkably talented, growth-oriented technology executive



affiliated with the company for almost 16 years. He was enrolled in MSC Computers at Bahria that helped him enhance his dimensions in the field of computing while developing skills of handling such huge responsibilities and the passion to advance the technology initiatives that specifically enable the active collaboration and connection between individuals, teams and businesses.

Mr. Ahmad Jawad has done his BCS from BU. Currently, working as CEO Wisdom Securities Pvt. Ltd (2011-todate) and CEO Beyond the



Horizon Pvt. Ltd(2011-todate) in addition to Founder and Chairman of "AikNaya Pakistan" a website to create awareness for modern and progressive Pakistan (2011-todate). www.AikNayaPakistan.com

Head of corporate communication at Mobilinkomarmanzur is a graduate of BU in BBA with specialization in business. He had a relation with the largest telecommunication company of Pakistan (Mobilink) for the past 12 years. where he was promoted on some major posts such as Head of HR, Director public relations and he continues to thrive. Being an important figure he is managing the companies reput on all mediums.



research on Discrimination in work environment of contemporary organizations, Importance of IT in HR, on Product Trends, on Entrepreneurial Skills of SAM. M. WALTON, the former C.E.O of WAL-MART.

14 years' experience in international FX and Money Markets, Fixed Income & stock valuation on local bourses Austin Ismat is a graduate of Bahria University. He is currently working in State Bank of Pakistan as Joint Director, Strategy/Execution International FX/MM/FI. He has been involved in formulation of investment strategy for the portfolios of international FX/MM/FI at the Central Bank, with a special focus on the central bank's reserve management priorities and targets.



Waqar being the youngest entrepreneur from Pakistan to be ranked in Pakistan fast growth 100 companies by All World Network is the CEO of Hillcrest Solutions from last 6 years. A research oriented professional who conducted a



b. Alumni Dinner

Every year Alumni Dinners are arranged which provide the alumni with a brilliant opportunity to network with one another, and come together on one platform to share each other's success stories.

The event is marked as a grand re-union where the former graduates not only reunites with their class fellows, but also with their professors.



Community Support Program (CSP)

The vision of the Bahria University is “To become an internationally recognized university that contributes towards the development of nation through excellence in education and research” articulates the desire to contribute in nation building. Youth makes more than sixty percent of Pakistani nation and it is vital to equip the fresh blood with sense of responsibility and paying back to society. Community support is an integral activity, in which every individual should participate as per capacity. It not only helps in alleviating the image and credibility of the institute but also reflects as socially responsible entity.

Keeping in view, the importance of involving students for civic engagement, Bahria University has made it compulsory for every student enrolled in undergraduate program to serve the community for 40 contact hours, which makes one week of active student participation, any time during his/her entire degree program. The Community Support Policy is implemented since Spring-2013. Multiple activities have been done so far by the students of BU in various field of life to support the deprived class.

The focus will primarily be on education, health (including psychological issues), peace, tolerance, protection and promotion of human rights, observance of the rule of law, environment, sustainable development, media, marine sciences, and conflict resolution with emphasis on trainings and skill enhancement. The CSP has been implemented with effect from Spring 2013 intake. Every student, enrolled in undergraduate program of Bahria University is required to serve the community for 40 hours (8 hours daily for 5 working days), which makes one week of active student participation, any time during his/her entire degree program.

CSP- Anti Littering & Health Awareness Drive with Shifa Foundation

Litter pollution is the most visible form of pollution and its presence immediately creates a negative impression. Reducing litter and successful litter control is an ongoing effort that involves the entire community. Therefore, under CSP, Bahria University Islamabad collaborated with Shifa Foundation and arranged an Anti-Littering & Health Awareness Drive for our students on 25th October, 2016. The purpose of the drive was to create litter awareness and educate our students



about it. The activity intended to increase litter consciousness and encouraged litter reduction and proper garbage disposal amongst our students. The students from the Department of Computer Sciences and Media Studies participated in the activity. They were taken to Trail 5 Margalla Hills by Bahria University transport under the supervision of the student advisor from CS Department. The event began at 10 15 am with the recitation of Holy Quran and the students were given a briefing of the campaign and its importance. They were explained how littering was harmful to every single person in the planet and a threat to public health. The students were then divided into 5 teams and garbage handbags were provided to each team. All teams were given a challenge that the team with the collection of maximum trash will be announced as the "Cleaning Challenge Winner". The students along with the guide and Shifa Foundation searched for trash all the way on the track till they reached the mid-point of the track where all the teams had to gather for the announcement of result. Shifa Foundation had also arranged healthy entertainment games for our students which included holding spoons in their mouths and passing on balls in a bucket which were really enjoyed by the students. The leading team completed the challenge in 1 minute and 15 seconds. On getting off the track, the students came to the ground and played games such as Tug of War, Pass on and Role Play etc. The Tug of War had semifinal and final rounds leading to the winning team with a certificate of appreciation. The trash competition ended up in favor of the team with maximum trash and they were awarded a certificate of appreciation. The event ended with a group photo which made it memorable. In the end, everyone promised to get involved and promote Anti- Littering by taking responsibility to get involved in community clean ups, place garbage in containers with lids, recycling and donating unwanted items. The intent was to support and enhance the wonderful efforts of our

city to keep it beautiful.

a. Basic Life Support Training

In order to manage common emergencies, every student and graduate should possess basic knowledge of emergency care and the skills necessary for dealing with these situations. Adequate education in first aid and basic life support (BLS) should be considered as an essential aspect of the curriculum. Therefore, under the



ambit of Community Support Program, SSC arranged a Basic Life Support Training for BU students to teach them essential lifesaving skills and first aid. The students were credited CSP hours for participation in the event. The training was conducted by two doctors from PNS Hafeez Surg. Capt Yasir and Surg. Capt. Nadeem Fazal along with their support staff in the auditorium of BUIC. They gave an informative presentation and showed videos to train students in the domain of basic first aid. The presentation was followed by hands on skill practice on mannequins by the students. The training was very informative and it gave the students a great opportunity to practice and test the necessary hands-on skills with very helpful instructors. Questions were encouraged from the audience and the students showed interest that more such initiatives should be planned for them.

Breast Cancer Awareness Seminar

Bahria University, in collaboration with Shifa Foundation, organized a Breast Cancer Awareness Seminar on Thursday, 20th October, 2016 at BU Presentation Hall, as part of its two day breast cancer campaign in association with Pink Ribbon Pakistan. The two hour all-female seminar was hosted by members of the CSP club featuring two main guest speakers Dr.Khadeeja and Dr.Saira of Shifa Foundation, who spoke and educated the female audience on the topic of Breast Cancer. Shifa Foundation is an NGO funded by Shifa Hospital that is working towards creating a healthy world to shape the future of the underprivileged community by promoting health and development. The seminar commenced at 10:00am, with after brief introduction of the Shifa Foundation and its mission by Dr.Khadeeja, Dr. Saira took up the podium and went on to discuss breast cancer in its depth which included an elaborate dialogue on its causes, symptoms,



treatment options, self-examination and preventative measures. She dismantled all myths and overcame taboos concerning Breast Cancer and gave students the entire spectrum of the topic on basis of factual accuracy. In compliance to the Pink theme of the campaign, students and the managing team were dressed accordingly. This promoted unity on part of the audience to stand

together in the face of breast cancer, creating awareness amongst them and encouraging them to pass on this important and valuable information to their female peers and family members. Brochures on Understanding Breast Cancer and pink ribbons were also distributed amongst the audience. A Question & Answer session was held towards the end of the seminar which further dismantled certain myths the students held about breast cancer and addressed any other personal queries that they had.

Pakistan Education and Research Network (PERN)

Higher Education Commission of Pakistan (HEC) has facilitated Bahria University (Islamabad & Karachi campuses) with access to PERN, which connects premiere education and research institutions of the country. PERN provides high speed, Internet and Intranet facilities to its user. It currently provides the following services:

- Access to International Internet Bandwidth
- Access to over 11,000 Scientific Journals through Digital Library
- Four or more public IP addresses for use by the university
- Broadband link to other universities
- Infrastructure for point-to-point video-conferencing
- Sharing of large-size data amongst universities

Microsoft Portal

In collaboration with HEC, Microsoft has provided MSDNAA (ELMS) Portal facility that contains about more than 150 Microsoft software including Windows 7, Windows XP, Visual Studio, Access, Visio, MS Project etc. These softwares are provided free of cost for all faculty, students and staff members of Bahria University to meet the future challenges in the world of Information Technology. The said facility is provided through www.bahria.edu.pk

Academic Support Services

One of Bahria University's main attractions is its impressive and extensive range of academic support services. These state of the art services include computer laboratories, hardware laboratories, communication and electronics labs, multimedia, internet, e-mail facilities, an auditorium, presentation hall, cafeteria and the library.

Computer/Hardware/Communication/Electronics Labs

Computer/Hardware/Communication/Electronics labs facilities provide resources for instructional and research purposes at all the campuses. The central facilities include open access laboratories equipped with PCs connected to a number of PC servers. Special equipment such as multimedia and scanners are also available. These labs provide access for students and faculty to support educational activities. Communication and Electronics labs include instruments such as Spectrum and Logic Analyzers, Digital Storage Oscilloscopes, Advance Trainers for Robotics, Fiber Optics, Micro Processors and Programmable Logic Devices. Students can also utilize the hardware research laboratories which are equipped with the latest equipment such as Logic design trainer kits, Microprocessor trainer kits and Soldering stations. The University is now a "Hotspot" where students are able to have wireless connectivity with the main server from their laptops.

Libraries

The Bahria University libraries aim to encourage and support academic and research activities of university researchers, faculty, staff and students. They provide a full range of services, including book loans, online information searching, reference services, photocopying, access to digital resources, CD searching and research support services, i.e. Endnote training and APA style manual, etc. The libraries are managed by qualified and experienced staff, dedicated to



provide quality services for its users. Their culture of self-servicing, trust, tolerance, and sharing make them unique among other educational institutions in the country. Our Islamabad campus library is fully automated to fulfill the academic and research information needs of its users. Library services can be accessed at <http://bci.edu.pk>. The library is equipped with state-of-the-art systems and technologies. Circulation is fully automated with barcode and magnetic security tags. Its international standardized MARC 21 based catalog is also available at the library of congress z3950 gateway <http://www.loc.gov/z3950>. Its campus library has a collection of more than 20,472 books, 43 printed journals including IEEE publications, 1278 CDs and latest references and research tools e.g. Encyclopedia Britannica, Encyclopedia Americana, Encyclopedia of Science and Technology and other subject related reference sources.

The Cornelius Laws Library at the department of Law of Bahria University is one of leading libraries in Pakistan. The library has a collection of more than 6000 books.

Bahria University Karachi Campus was established in Sep 9, 2000. Keeping in view the requirements of the university, BUKC Library act as a central library and has a good collection of more than 9,500 books on different subjects, which fall under all categories of curriculum, professional and general reading. BUKC library subscribes more than 40 titles of international and local journals, transactions, magazines & periodicals. Beside these BUKC Library also purchases 11 (3 Urdu and 8 English) daily national and international News

Papers for students/faculty/library users to keep them aware with the day to day's world. Latest editions of leading text books and reference publications are being continuously added to meet the user's requirements properly. The library collection includes general circulation books, reference books, encyclopedias, dictionaries, atlas, handbooks, periodicals, research journals & CD's.

The library has processed more than 10000 printed volumes. The collection covers all the major subjects i.e Computer Science, Engineering, Mathematics, Management Sciences, Earth Science, Social Sciences, General books, Fictions, Pakistan Study and Reference books. In the reference section BU Library has Encyclopedia Britannica, Information Technology Encyclopedia, World Book, Encyclopedia Americana, famous Dictionaries and reference materials.

Chinese Corner:

BUKC in collaboration with China Hanban Institute has established a Chinese corner at our Library. In this corner lot of books/materials are available for the interest of the students.

Bahria University Lahore Campus Library is also well-stocked and it allows students, staff and faculty to review and look up for the desired information from a wide variety of resources. Trained and highly qualified staff is available to give reference services from all online research databases. More than 60,000 book, 20 online international databases, 10 million articles and 23,000 journals/magazines to facilitate the students of the campus.

Campus Cafeteria

From a quick snack to a substantial meal, our campus cafeteria can bring you good food at affordable prices. The daily selection includes sandwiches, freshly prepared meals for lunches and a variety of fast food items from pizza to kebab rolls, potato chips and vending services for a variety of soft drinks and beverages.

Hostel Accommodation

To accommodate 140 outstation female students a hostel is available at Islamabad Campus. To accommodate outstation male students, an



Girls Hostel at BUIC

arrangement has been made with **"The Boys Hostel"** situated in Islamabad through a Memorandum of Understanding to give priority to the University students. The hostel contact numbers are 0300-8550097 and 0300-8504222. In addition to above, parents/ guardians may arrange accommodation on their own in private hostels.

Health Care

Health Care facilities have been set up at all campuses of Bahria University. They are manned by Medical Officers and their staff and provide medical assistance, OPD treatment and temporary hospitalization to students in case of need.



Partnership in Learning

It is the University's endeavour to set out general principles of partnership between the University and its students, so that both can work to get the best. This includes specifying objectives and standards for all University services offered to students and identifying principles which a

student should adopt for the relationship to be mutually beneficial. A summary of the main responsibilities of this “Partnership in Learning” is given below so that you can get a flavor of the kind of commitments and principles that we will follow in order to give you the best learning experience that can be achieved.

To this end the University will:

Ensure that everyone who can benefit has the right to higher education. Students will therefore be treated fairly and on merit, in line with best equal-opportunities practice. Provide quality education that will enhance the intellectual ability, practical skills and career prospects of each student. The University will, wherever practicable, provide students with choice within their academic programs.

- Provide accurate and up-to-date information about its courses, methods of assessment, type of teaching and services.
- Supply a detailed statement about the curriculum being followed by its students and will provide a comfortable and well-equipped learning environment.
- Provide suitable support and guidance services which include personal counseling and career advice.
- Involve students in the decision-making process regarding academic matters through a process of evaluation based on feedback received on a regular basis from students.
- Maintain independent and impartial procedures for dealing justly with appeals, complaints and redress.

To that end the students will:

- Take advantage of the educational opportunities available to them by taking part in seminars, tutorials and group projects.

- Engage other students and teaching staff in intellectual debate and inquiry.
- Respond appropriately to course work deadlines, and other assessment requirements.
- Conduct themselves as per University norms in such a way as to ensure opportunities for all students to take part in University life, through adherence to the Code of Conduct.
- Contribute via their representatives towards the improvement of courses, syllabi and curriculum.

Internship (Shadowing Project)

Internship program helps students to become acquainted with prospective employers. Minimum period of internship is six weeks for graduating students of Bachelor/Masters programs. The students must meet the following requirement, before they can be recommended by the respective institutes for Internship:

- Bachelor and Master students should have completed at least four and two semesters respectively.

The students are expected to work on a project during the internship and submit a report at the end of it. The report is to be submitted to the institute for evaluation and award of a grade or acceptable/unacceptable status depending on its quality. Reports received without certificate from the organization in which internship was carried out, will not be evaluated. Procedure/duration of internship may vary according to institute's specific requirements.

Prime Minister's National Laptop Scheme

The Government of Pakistan has initiated a national program for distribution of laptops to young and bright students studying in public sector higher education institutes (HEIs) across the country. The scheme is part of the Prime

Minister's Youth Programs for FY2013-14. The Higher Education Commission (HEC) of Pakistan is the executing agency responsible for developing criteria, mechanism, modalities and a road map for procurement and distribution of laptops under this scheme. The scheme has been designed with an objective to make the whole process from eligibility criteria to final list of selected candidates very transparent and is publically available on HEC Website.

Distribution of laptops is envisioned to bring a paradigm shift in the current education and research culture in the country. In this information age, personal computing devices, like a laptop, is a must especially for students at higher education level. Keeping this reality in consideration and realizing the limited number of laptops availability for the program, HEC's preference is to give these laptops to those who are at the beginning of their academic years as to avail maximum benefits from this initiative.

Till September 2016 a total of 4,302 Laptops and Evos are distributed among the students of Bahria University, who are enrolled in Master, Mphil & PhD programs. The distribution of Undergraduate Students has also been completed.

Student Code of Conduct

Integrity and honesty are the prime ingredients of any institution of higher learning and form the character building blocks of its students. The University strives for the highest standards of academic integrity and discipline prevalent at any reputable institution in the world. A "Student Discipline Committee" and various other measures regularly monitor the activities of the students. The Committee is empowered to take necessary measures for maintenance of standards in the institute pertaining to:

- Unauthorized use of the University's name or logo.
- Harassment, sexual or otherwise, or intimidation of any member of the

University community while on University premises or during University sponsored events.

- Coming late for classes.
- Improper/inappropriate dress.
- Horseplay, skylarking etc in cafeteria/ common areas.
- Non-clearance of bills/dues.

Dress Code

Dress Code of any educational institution helps to maintain uniformity and decency and promotes discipline. Following Dress Code has to be followed at Bahria University:

For Male Students:

- Dress/Casual Trousers
- Jeans (Plain Blue) without any images, graphics & write ups
- Dress/ Casual Shirts (Half / Full sleeves).
- T shirts without any images, messages, graphics & write ups
- Dress/Casual Shoes or Joggers with Socks. (No Sandals)
- Shalwar Qameez with Shoes (only Friday)
- Suit/Combination
- Coat/ Pullovers /Sweater /Jacket in winter

For Female Students:

- Shalwar Qameez. (No Sleeveless)
- Hijab, Abaya, Chaddar etc.
- Full length Jeans/ trousers with long shirt/Kurta (knee length). (No tights)
- Light Jewellery & light make up
- Shoes, Sandals & Joggers
- Dupatta/Scarf compulsory with all dresses.

For non compliance following disciplinary actions will be undertaken:

- Written warning on 1st occasion.
- Fine of Rs. 5000/- on 2nd occasion.
- Barring attendance of classes on 3rd occasion.

Student Card

All Bahria University students are issued Student ID Cards. They are required to have their ID Cards displayed on their dress while in the campus. No student is permitted to enter the campus without the University Card.

Smoking

Smoking is strictly prohibited within the University premises.

Transport

Bahria University provides its students with transportation so that those living far can reach on time. This facility is available for most of the students on allocated routes at nominal charges.





Programs Overview

Management Sciences

Engineering

Engineering Sciences

Earth & Environmental Sciences

Professional Psychology

Humanities & Social Sciences

Medical Sciences

Legal Studies

Bahria University offers programs in the following disciplines:

Management Sciences

Undergraduate and Post Graduate programs in Management Sciences have been tailored in close consultation with Corporate Sector to prepare our graduates to meet real life challenges on completion of studies. The courses are designed to develop skills and knowledge among the students to help them adjust into business related fields.

Engineering / Computer Sciences

Bachelor and Master level programs in Engineering and computer Sciences are designed to produce graduates and postgraduates who are motivated and equipped with necessary knowledge and skills to meet the requirements of their careers in business, industry, or self-employment. Bachelor level programs in Electronics/Telecommunication Computer/Software Engineering produce graduates who are equipped with the latest techniques and theoretical concepts in the diversified fields of Telecommunication and Electronics, Electrical, Computer Engineering, Computer Science, Information Technology.

Earth & Environmental Sciences

Undergraduate and Graduate level programs in Earth and Environmental Sciences, prepare our graduates to work in the field of petroleum and mineral exploration, identification and remediation of environmental hazards and to carry out research on natural phenomena pertaining to planet Earth. The graduates produced are well equipped with the knowledge and skills to under-take the task as an applied and/or research scientist both in government and private sector organizations.

Professional Psychology

The program which is spread over various levels of diploma, undergraduate or graduate/postgraduate studies, is tailored to meet the latest curriculum requirements in the field of Psychology. The modules are designed to train students in many fields such as, education, professional or clinical psychology for future careers as practitioners or in other relevant fields.

Humanities & Social Sciences

The Social Sciences bachelor degree is a multidisciplinary program of study which is designed to satisfy diverse needs and interests of students. The following three major tracks are available in this program:

- a) International Relations;
- b) Development Studies;
- c) Journalism and Media Studies

The Social Science program is designed to produce highly motivated graduates who have broad-based knowledge, global awareness, positive attitudes, humanistic outlook, and adequate skills. Graduates with these qualities would be able to make decisions in life and apply their social science knowledge to make this world a better place.

Media Studies

Bahria University offers both bachelors and masters degree in Media Studies. The Media Studies degree are multidisciplinary programs of study which are designed to satisfy diverse needs and interests of the students who intend to work in the field of media and communication. The following two major tracks are available in these programs:

Strategic Communication and Electronic Media.

Health Sciences (only at Karachi Campus)

Bahria University provides the highest standard of health education/training through its medical & dental college. To produce graduate physicians for the 21st century who abide by the rigor of scientific discipline and are selfless, humane, knowledgeable, skillful and dutiful to their profession and the society at large.

Legal Studies

Bahria University has commenced studies in the legal discipline at bachelors level w.e.f Fall 2010 semester. University is following modern and up to date curriculum duly approved by HEC & PBC.

Logistics & Maritime Management

The programs combine general management theories and methods with industry specific topics. In comparison to the general MBA, these programmes put less emphasis on accounting and more on market analysis, maritime logistics, leadership, shipping and international business.

MANAGEMENT SCIENCES (Majors: Finance, Marketing, HRM)

(Weekend/Pharmaceutical/Health Management/MIS/Maritime only at Karachi Campus)

Program	Duration	Credit Hrs	Campus
BBA /BS (A and F)	4 years	144/138	All
MBA (Students with 14 years education)	3½ years	96	All
MBA (Students with 16 years education)	2 years	66	All
MBA (For Bahrian BBA 4 years graduates)	1½ years	36	Islamabad/Karachi
MBA (Maritime Management)	3½ years	90	Karachi
MBA (Maritime Management)	2½ years	75	Karachi
MBA (Maritime Management)	1½ years	36	Karachi
MBA (Weekend)	3½ years	96	Karachi
MBA (Weekend)	2 years	66	Islamabad/Karachi
MBA (Weekend)	1½ years	36	Karachi
MBA (Pharma/Health Management/MIS)	3½ years	96	Karachi
MBA (Pharma/Health Management/MIS)	2 years	60	Karachi
MS in Project Management (Weekend)	1½ year	33	Islamabad/Lahore/Karachi
MS in Finance	1½ year	30	Islamabad/Karachi
MS (Supply Chain Management)	1½ year	33	Islamabad/Karachi
PGD (Pharma)	1 year	27	Karachi
M Phil	2 years	30	Islamabad/Karachi
Ph D	3 years	54	Islamabad/Karachi

ELECTRICAL ENGINEERING

Program	Duration	Credit Hrs	Campus
Bachelor of Electrical Engineering (Electronics/Telecommunication)	4 years	137	Islamabad/Karachi
MS Electrical Engineering (Automation & control/Computer & Digital System/Power Systems/Telecom Engg Management)	2 years	30	Islamabad/Karachi
Ph D Electrical Engineering	3 years	54	Islamabad/Karachi

COMPUTER / SOFTWARE ENGINEERING

Program	Duration	Credit Hrs	Campus
Bachelor of Software Engineering	4 years	134	Islamabad/Karachi
Bachelor of Computer Engineering	4 years	137	Islamabad/Karachi
MS (Computer Engineering)	2 years	33	Islamabad/Karachi
MS (Software Engineering)	2 years	33	Islamabad/Karachi
Ph D (Software Engineering)	3 years	54	Islamabad/Karachi
Ph D (Computer Engineering)	3 years	54	Islamabad/Karachi

(All Engineering programs are accredited by PEC)

COMPUTER SCIENCES

Program	Duration	Credit Hrs	Campus
BS (CS)	4 years	139	All
BS (Information Technology)	4 years	139	All
MS (Telecom & Networking, Computer Engg).	2 years	33	Islamabad/Karachi
MS (Computer Sciences)	2 years	33	All
Ph D (Computer Sciences)	3 years	54	Islamabad/Karachi

EARTH & ENVIRONMENTAL SCIENCES

(Geology, Geophysics & Environmental Sciences)

Program	Duration	Credit Hrs	Campus
BS (Geology/Environmental Sciences)	4 years	134	Islamabad
BS (Geophysics)	4 years	134	Islamabad/Karachi
MS (Environmental Sciences)	2 years	36	Islamabad/Karachi
MS (Geology/Geophysics)	2 years	36	Islamabad
MS (Environmental Policy & Management)	2 years	36	Islamabad
PhD (ES) / PhD (Geology)	3 years	75	Karachi/Islamabad

PROFESSIONAL PSYCHOLOGY

(Clinical, Organizational & Educational Psychology)

Program	Duration	Credit Hrs	Campus
BS	4 years	132	Islamabad / IPP-Karachi
PMD	1 year	36	IPP-Karachi
M Phil	2 years	48	IPP-Karachi
MS (Psychology)	2 years	60	Islamabad / IPP-Karachi
PhD	3 years	75	Islamabad / IPP-Karachi

HUMANITIES & SOCIAL SCIENCES

(Anthropology/Sociology, Development Studies, IR, Media Studies)

Program	Duration	Credit Hrs	Campus
BSS	4 years	126-131	Islamabad/Karachi
BS (Media Studies)	4 years	126-131	Islamabad
MS (Media Studies)	2 years	30	Islamabad

MEDICAL & DENTAL SCIENCES

Program	Duration	Credit Hrs	Campus
MBBS	5 years	Annual System	Karachi
BDS	4 years	Annual System	Karachi

(Medical Programs are recognized by PM&DC)

LEGAL STUDIES

Program	Duration	Campus
LLB	5 years	Islamabad
LLM	2 years	Islamabad
Diploma in Human Rights Law	3 years	Islamabad

PROGRAMS TITLE AND DESCRIPTION

Program Title	Description
BBA/ BS (A and F)	Bachelor of Business Administration/ Bachelor of Science (Accounting & Finance)
MBA	Master of Business Administration
MBA (Pharma)	MBA (Pharmaceutical Business Management)
PGD (Pharma)	Post Graduate Diploma (Pharmaceutical Business Management)
M Phil	Master of Philosophy
Ph D	Doctor of Philosophy
BS	Bachelor of Science
M Sc	Master of Science
MS (EPM)	Master of Science (Environmental Policy & Management)
MSPM (Weekend)	Master in Project Management (Weekend)
MS (Finance)	Master of Science (Finance)
MS (SCM)	Master in Supply Chain Management
BSE	Bachelor of Software Engineering
BCE	Bachelor of Computer Engineering
BEE	Bachelor of Electrical Engineering
BS (CS)/(IT)	Bachelor of Science (Computer Sciences)/(Information Technology)
MS (EE, SE, T&N, CS, EM)	Master of Science (Elct. Engg, Software Engg, Tele. comm & Network, Computer Sc, Engg Mgmt)
PMD	Post Magistral Diploma
BSS	Bachelor in Social Sciences
MBBS	Bachelor of Medicine and Bachelor of Surgery
BDS	Bachelor, of Dental Surgery

Note: The University reserves the right to change or drop any program/description as and when required.

Graduate Programs
Post-graduate Programs
MBA Programs

Bahria University Islamabad
Fee Structure New Intake w.e.f Spring - 2017 - Undergraduate Programs

(Amount in Pak Rupees)

Description	NAME OF PROGRAMS											
	BBA/BS(A&F) 4.0 Years	BCE 4.0 Years	BEE 4.0 Years	BSE 4.0 Years	BS (CS)/IT 4.0 Years	BS (ETM) 4.0 Years	LLB 5.0 Years	BS (Geo) /Geophy/ES) 4.0 Years	BSS 4.0 Years	BS (Media Studies) 4.0 Years	BS - Khi (Geophy) 4.0 Years	BS (Psy) 4.0 Years
Credit Hours	18	19	17	19	15	20	17	18	18	17	18	15
Rate Per Credit Hours Tuition Fee	4,300	4,535	4,535	4,535	3,340	3,340	3,340	3,340	3,340	3,340	2,600	3,675
Tuition Fee Per Semester	77,400	86,165	77,095	86,165	50,100	66,800	56,780	60,120	60,120	56,780	46,800	55,125
Admission Fee (One Time)	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	9,300	14,000
Caution Money (Refundable)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,300	9,000
Degree Fee (One Time) *	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Charges **	3,400	6,100	6,100	6,100	3,100	3,100	3,400	3,100	3,100	3,100	3,400	3,400
Total	110,800	122,265	113,195	122,265	83,200	99,900	90,180	93,220	93,220	89,880	68,800	81,525

Note: * Degree Fee Rs. 8,100/- is to be paid with last Semester Fee. However, One and half Year Program students will pay Degree Fee in 1st Semester. Note:
 ** Misc. charges includes Student Club Fee, Registration Fee, Library Fee, Computer Lab Fee, Transcript Fee, Medical Coverage and Student Support.

Bahria University Islamabad
Fee Structure New Intake w.e.f Spring - 2017 - Master Programs of Business Administration

(Amount in Pak Rupees)

Description	NAME OF PROGRAMS												
	MBA 1.5 Years	MBA 2.0 Years	MBA 3.5 Year	MBA		MBA		MBA		MBA Pharma (WK) 2.5 & 3.0 Years	MBA Health Mgt. 2.5 Years	MBA (L&MM) 2.5 & 3.0 Years	EMBA (L&PM) 2.0 years
				Weekend 1.5 years	Weekend 2.5 & 3.0 Years	Maritime 1.5 Years	Maritime 2.5 & 3.0 Years						
Credit Hours	15	15	15	12	12	12	12	12	12	12	12	12	12
Rate Per Credit Hours Tuition Fee	4,810	4,810	4,810	4,810	4,810	4,810	4,810	4,810	4,810	4,810	4,810	4,578	3,675
Tuition Fee Per Semester	72,150	72,150	72,150	57,720	57,720	57,720	57,720	57,720	57,720	57,720	57,720	54,936	44,100
Admission Fee (One Time)	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	20,000	7,950
Caution Money (Refundable)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	8,500	5,250
Degree Fee (One Time) *	8,100	-	-	8,100	-	8,100	-	-	-	-	-	7,700	7,350
Misc. Charges **	3,400	3,400	3,400	3,400	3,400	3,100	3,100	3,100	3,100	3,100	3,100	3,200	3,150
Total	113,650	105,550	105,550	99,220	91,120	98,920	90,820	90,820	91,020	90,820	91,020	94,336	67,800

Note: * Degree Fee Rs. 8,100/- is to be paid with last Semester Fee. However, One and half Year Program students will pay Degree Fee in 1st Semester. Note:
 ** Misc. charges includes Student Club Fee, Registration Fee, Library Fee, Computer Lab Fee, Transcript Fee, Medical Coverage and Student Support.

Bahria University Islamabad Fee Structure New Intake w.e.f Spring - 2017 - Post Graduate Programs

(Amount in Pak Rupees)

NAME OF PROGRAMS

Description	MS (C/EE/IT&N/EE EM) 2.0 Years 9	MS (Geo/ES/EP/PM) 2.0 Years 9	MS (Clinical Psy) 2.0 Years 15	MS (Media Studies) 2.0 Years 13	MS (International Relations) 2.0 Years 12	LLM 2.0 Years 12	MS (Project Mgt) 1.5 Years 9	MS (Finance) 1.5 Years 12	M.Phil (MS) 2.0 Years 9	M.Phil (Psy) 2.0 Years 15	M.Phil (SS-Anthro) 2.0 Years 12	Ph D (MS) 3.0 Years 9	Ph D (SE/EE/CS/CE) 3.0 Years 9	Ph D (Psy) 3.0 Years 15
Credit Hours														
Rate Per Credit Hours Tuition Fee	5,240	4,074	3,638	4,250	4,250	4,990	4,850	5,240	5,240	3,638	5,240	5,240	5,240	3,518
Tuition Fee Per Semester	47,160	36,666	54,570	55,250	51,000	59,880	43,650	62,880	47,160	54,574	62,880	47,160	47,160	52,770
Admission Fee (One Time)	22,900	22,900	22,900	22,900	22,900	15,250	22,000	22,900	22,900	12,700	15,250	22,900	22,900	12,700
Caution Money (Refundable)	9,700	9,700	9,700	9,700	9,700	9,700	9,500	9,700	9,700	8,100	9,700	9,700	9,700	8,100
Degree Fee (One Time)*	-	-	8,800	-	-	-	8,100	8,800	-	7,400	-	-	-	7,400
Misc. Charges **	4,600	4,600	3,000	4,320	4,320	3,600	3,000	4,600	4,600	3,000	3,600	3,700	3,700	3,000
Total	84,360	73,866	98,970	92,170	87,920	88,430	86,250	108,880	84,360	85,774	91,430	83,460	83,460	83,970

Note: * Degree Fee Rs. 8,800/- is to be paid with last Semester Fee. However, One and half Year Program students will pay Degree Fee in 1st Semester. Note:

** Misc. charges includes Student Club Fee, Registration Fee, Library Fee, Computer Lab Fee, Transcript Fee, Medical Coverage and Student Support.

Note: E&OE. University reserve the right to change the fee structure any time.

Note: The University reserves the right to change the Fee Structure at any time.

Fee Structure for Foreign Students

All types of Fee/Charges from foreign students are charged 50% more than the fee for Pakistani students e.g. if Pakistani students pays Rs. 50,000/- the foreigner is to pay Rs. 75,000/-. However, on case to case basis subject to the approval of Rector; payment of fee by foreigner equal to the fee for Pakistani students may be allowed. The foreigner may pay either in Pak Rupees or in foreign currency.

Refund of Tuition Fee and other Allied Charges

Fee will be refunded to students who desire to migrate, freez, withdraw, discontinue studies according to the following rules:

- Admission fee shall not be refunded.
- Full amount of fee (other than admission fee) will be refunded/adjusted, if applied up to 7th day of convening of classes.
- Half (50%) fee will be refunded/adjusted, if applied from 8th to 15th day of convene of classes.
- No fee will be refunded/adjusted from 16th day of convene of semester.
- No fee will be refunded once student as registered for Summer Courses.
- Full tuition fee will be refunded to the students if the course after being offered is cancelled by the University for any reason. In case a programme is cancelled, the entire charges including admission fee will be refunded to the student.
- In case of any conflict or interpretation of the aforementioned rules on refund of fee and other charges, the matter will be referred to the Rector through the Registrar whose decision will be final.
- Refund claims will normally be entertained up to a maximum period of one year after the date of leaving. The University shall not entertain any claim of refund after this period.

Adjustment /Transfer of Tuition Fee

Received amount of tuition fee will be adjusted/transferred in the following cases:

- Tuition fee will be adjusted/transferred to the next semester if a course is cancelled and an alternate course is not offered.
- Full tuition fee will be adjusted/transferred to the next semester if a student withdraws from a course within one week of the start of classes. Half fee will be adjusted if a students withdraws a course within two weeks. No fee will be adjusted/transferred after 16th day of starting classes.



BAHRIA UNIVERSITY

Admissions

Academic Eligibility

Important Information for O/A Levels Students

Admission Procedure

Documents Required

Academic Rules

Instructions for Candidates



ADMISSIONS

1. Policy Statement

Bahria University (BU) welcomes all applicants qualified to achieve the University's laid down academic eligibility standards without regard to gender, race, creed, or age. Two percent seats are reserved for disabled persons.

2. Admission Merit

Merit for admissions is announced on the basis of the entry test results, academic eligibility, qualification marks (Intermediate/equivalent or Bachelor's/equivalent), Admission Test, Interview score or performance in discussion forum (to check verbal skills). Admission / Enrollment in any program is limited to the number of students who can be accommodated. University reserves the right to cancel any program advertised due to insufficient number of applicants.

3. Students Dropped from Bahria University

Students, once dropped from Bahria University on academic grounds, will not be admitted to Bahria University subsequently in the same program. Those dropped on disciplinary grounds are not eligible for re-admission in any program.

4. How to Apply?

Admissions to Bahria University are advertised in the leading national dailies and on Bahria University website www.bahria.edu.pk in the month of Jun/Jul and Nov/Dec every year, except for Engineering programs which are advertised in Jun/Jul for Fall Semester (only one intake per year). Prospective candidates may apply for admissions through “online admission systems” by registering on <http://bahria.edu.pk>. The admission procedure is described on page 52 for guidance.

5. Academic year

Academic year at Bahria University comprises two regular semesters of 18 weeks each and one summer session of 10 weeks duration:

Fall Semester:	18 weeks (Sep-Jan)
Spring Semester:	18 weeks (Feb-Jun)
Summer Session:	10 weeks (Jun-Aug)

ACADEMIC ELIGIBILITY

Important for all Candidates

1. Applicants for admission MUST MEET THE ELIGIBILITY REQUIREMENTS set forth by Bahria University.
2. Candidates are requested to CONFIRM THEIR ELIGIBILITY STATUS prior purchasing prospectus.
3. In case of annual system, eligibility will be determined on the basis of result in percentages.
4. In case of semester system, eligibility will be determined on the basis of CGPA obtained out of 4.00.
5. In case the result is shown both in CGPA and percentage, CGPA will be considered.

The academic eligibility of each program is elaborated as under:

MANAGEMENT SCIENCE

BBA (4 years)

50% in FA/FSc or equivalent.

BS (Accounting and Finance) (4 years)

50% in FA/FSc or equivalent.

MBA (3.5 years) (Weekend & Evening)

(Finance, Marketing, HRM, Entrepreneurship, Supply Chain Management, Islamic Fiance & MIS)

Two years Bachelor with a minimum 2.5/4.0 CGPA semester system or 50% annual system in any discipline.

MBA (2 years) (Morning, Evening & Weekend)

(Finance, Marketing, HRM, Entrepreneurship, Supply Chain Management, Islamic Fiance & MIS)

Four years with a minimum 2.5/4.0 CGPA semester system or 50% annual system in any discipline.

MBA (1.5 years)

(Finance, Marketing, HRM, Entrepreneurship, Supply Chain Management, Islamic Fiance & MIS)

Four years BBA degree with a minimum 2.5/4.0 CGPA semester system 50% annual system from any HEC recognized university.

MBA (Weekend) (1.5 years)

For students graduating with 4 years BBA degree from Bahria University with 50 % marks, CGPA 2.5/4.0 or above.

MBA Pharmaceutical/Health Management/MIS/Maritime Management (3½ years)

Two years Bachelor's degree with a minimum of 50% marks or CGPA 2.5/4.0 in any discipline. Relevant experience in pharmaceutical industry is preferred.

MBA Pharma/Health Management/MIS/Maritime (2 years)

Four years Bachelor's degree with a minimum of 50% marks or CGPA 2.5/4.0 in any discipline. Relevant experience in pharmaceutical industry is preferred.

MBA (Maritime) (1.5 years)

For students graduating with 4 years BBA degree from Bahria University and other HEC recognized universities with 50 % marks, CGPA 2.5/4.0 or above.

PGD Pharmaceutical Business Management (1 year)

Bachelor's degree with a minimum of 50% marks or CGPA 2.5/4.0 in any discipline. Relevant experience in pharmaceutical industry is preferred.

MS (Project Management) (1.5 years) (Weekend)

Four years Bachelor with a minimum 2.5/4.0 CGPA semester system or 50% annual system in any discipline.

MS (Supply Chain Management) (1.5 years) (Weekend)

Four years Bachelor with a minimum 2.5/4.0 CGPA semester system or 50% annual system in any discipline.

MS (Finance) (1.5 years) (Evening)

Four years Bachelor with a minimum 2.5/4.0 CGPA semester system or 50% annual system in business/relevant discipline.

M.Phil (MS) (2 years) (Evening)

(Finance, Marketing & HRM)

Four years Bachelor with a minimum 3.0/4.0 CGPA semester system or 60% annual system in business/relevant discipline.

PhD (MS) (2 years) (Evening)

(Finance, Marketing & HRM)

18 years with a minimum 3.0/4.0 CGPA semester system or 60% annual system in relevant discipline with 60% GRE/GAT (Subject) or Bahria University test pass with 70% marks.

ENGINEERING SCIENCES

BSE and BCE (4 years)

Passed intermediate examination or its equivalent with a minimum of 60% marks in Pre-Engineering Group, or with Mathematics, Physics & Computer Studies.

BEE (Electronics / Telecommunication) (4 years)

Passed intermediate examination or its equivalent with a minimum of 60% marks in Pre-Engineering.

BS (CS) (4 years)

Passed intermediate examination (HSC)/ equivalent with a minimum of 50% marks with Maths.

BS (IT) (4 years)

Passed intermediate examination or its equivalent with a minimum of 50% marks in any discipline.

MS (Software Engineering, Telecom & Networking) MS (Computer Science)

Four year degree as BS/BCE/BSE/BE/BSc (Hons) in Computer Sciences/Software Engineering/Computer Engineering/Information Technology is required. A minimum of 130 credit hours in Bachelors and a CGPA of 2.5/4.0 or 50% marks in annual system or MCS/MSc (Computer Sciences) with minimum CGPA 2.5/4.0 or 50% marks in annual system or BCS 4 year degree program with minimum 130 Credit Hours, CGPA 2.5/4.0 or 50% marks in annual system, GAT/GRE (General) with 50% marks.

MS (Electrical Engineering) (2 years)

Four years degree in Electircal/Electronic/Computer or Allied Discipline with minimum CGPA 2.5/4.0 or 50% marks. Students will be required to complete deficiency in earned credit hours+GAT/GRE (General) with 50% marks.

PhD (CS, CE, SE, EE) (3 Years) (Evening)

18 years of education, Masters/Bachelors Degree with a minimum of 60% marks in Annual or CGPA 3.0/4.0 in Semester systems, in relevant discipline. GRE / GAT (subject) with 60% or Bahria University test pass with 70% marks.

EARTH & ENVIRONMENTAL SCIENCES

BS in Geology/Geophysics/Environmental Sciences (4 years)

Passed Intermediate with Pre-Medical/Pre-Engineering subjects or A-level/equivalent with at least 50% marks with English, Physics, Chemistry, Mathematics or Biology.

MS (Geology / Geophysics) (2 years) (Evening)

BS / M.Sc with a minimum 2.5/4.0 CGPA semester system or 50% annual system in earth sciences for geology / geophysics.

MS (Environmental Sciences) (2 years) (Evening)

BS / M.Sc with a minimum 2.5/4.0 CGPA semester system or 50% annual system in earth sciences for geology geophysics natural sciences.

MS (Environmental and Policy Management) (2 years) (Evening)

BS/M.Sc with a minimum 2.5/4.0 CGPA semester system or 50% annual system in all sciences.

PhD (Geology) (3 years) (Evening)

18 years with a minium 3.0/4.0 CGPA semester system or 60% annual system in relevant discipline with 60% GRE/GAT (Subject) r Bahria University test pass with 70% marks.

HUMANITIES & SOCIAL SCIENCES

BS (Anthropology, Development Studies & International Relation (IR) (4 years)

50% in FA/F.Sc or equivalent.

MS (International Relation (IR) (4 years) (Evening)

16 years of education with a minimum 3.0/4.0 CGPA semester system or 60% annual system in relevant discipline.

MEDIA STUDIES

BS (Media Studies) (4 years)

50% in FA/F.Sc or equivalent.

MS (Media Studies) (2 years) (Evening)

16 years of education with a minimum 3.0/4.0 CGPA semester system or 60% annual system in relevant discipline.

Note: Students applying for M Phil/Ph D Programs must have qualified GRE or GAT as applicable.

PROFESSIONAL PSYCHOLOGY

BS (Psychology) (4 years)

Intermediate/A-level/Equivalent with at least 50% marks (excluding NCC).

PMD (1 year)

Masters degree with a minimum of 50% marks or CGPA 2.5/4.0 in Psychology/allied fields.

MS (Clinical Psychology) (2 years) (Evening)

Four years Bachelor with a minimum 2.5/4.0 CGPA semester system or 50% annual system in relevant discipline.

M.Phil (Clinical Psychology) (2 years)

Masters Degree with minimum of 50% marks or CGPA 2.5/4.0 in Psychology or allied subjects.

PhD (Professional Clinical Psychology) (3 years) (Evening)

18 years with a minimum 3.0/4.0 CGPA semester system or 60% annual system in relevant discipline with 60% GRE/GAT (Subject) or Bahria University test pass 70% marks.

MEDICAL & DENTAL SCIENCES

MBBS (5 years)

A minimum of 60% marks in F Sc Pre-Medical or equivalent.

BDS (4years)

A minimum of 60% marks in F Sc Pre-Medical equivalent.

LEGAL STUDIES

LLB (5 years)

50% in FA/F.Sc or equivalent.

LLM (2 years) (Evening)

Minimum 3.0/4.0 CGPA semester system or 55% annual system in LLB.

EQUIVALENCE CERTIFICATE

Applicants, who have studied in non-Pakistani systems (O/A-Levels etc.) abroad must submit the equivalence certificate(s) from Inter Board Committee of Chairmen (IBCC) of Pakistan within one year of admission. Whereas, the candidates who have qualified A-Level in country are to provide IBCC equivalence latest by six weeks after start of semester, otherwise, the provisional admission will be cancelled. However 'O' level equivalence is required at the time of submission of application. For details visit www.ibcc.edu.pk & www.hec.edu.pk

Table of Equivalent Qualifications for IBCC Equivalence Certificate

1. British System
 - GCE
 - GCSE
 - IGCSE
2. International Baccalaureate Diploma
3. American High School System Grade 12 Diploma
4. Scottish Certificate of Education
5. Turkish High School Certificate

IMPORTANT INFORMATION FOR STUDENTS OF O/A LEVELS

The following information will be helpful for the students of O/A Levels seeking admission in Bahria University:

Number of Subjects Required

1. Complete O-levels with 8 subjects.
2. Complete A-levels with 3 subjects
3. Three complete A level subjects (Physics, Maths, Chemistry or Computers) if applying for Engineering programmes.

Documents Required (Compulsory)

1. Equivalence Certificate of O-levels from IBCC (Inter Board Committee of Chairmen)
2. Equivalence Certificate of A-levels from IBCC.
3. If A-levels result is awaited, then have to submit a Statement of Entry of A-levels alongwith other documents.

Rules of Eligibility

1. Students awaiting result of A-levels must apply on basis of O-levels result (IBCC Marks). They are to provide IBCC equivalence certificate without which their admission form will not be processed.
2. Students awaiting A-levels result will be awarded Provisional Status unless they provide A-levels IBCC Equivalence Certificate latest by 6 weeks after start of semester, otherwise, the provisional admission will be canceled.
3. If the student fails to achieve the basic eligibility criteria, his/her admission will be cancelled.

Reminder

1. Students are reminded that for all Pakistan based foreign examinations (A/O-levels), IBCC will not issue equivalence, unless student has cleared Pakistan Studies, Islamic Studies and Urdu.
2. However, for students who attempted overseas exams abroad (both O & A levels) these subjects are not compulsory.
3. Students cannot apply on ASL basis alone.

Final Merit

The admission merit will be based on:

- O/A-level result (IBCC Marks)
- Entry test result
- Performance in interview/discussion forum

ONLINE ADMISSION PROCEDURE

The online admission procedure is described as under:

- a. Visit Bahria University website (<http://bahria.edu.pk>)
- b. Click on “Apply for Online Admissions” and sign up (registration).
- c. After login read the instructions and complete the application form as follows:
 - (1) Personal
 - (2) Father / Guardian
 - (3) Sponsor
 - (4) Academic
- d. After completion, submit the application form and on acceptance by the online admission system, fee slip (PDF format) will be generated.
- e. Obtain printout of fee slip and deposit fee in any ABL Branch throughout Pakistan.
- f. Re-login following day to obtain the Admit Slip for appearing in the entry test.
- g. Appear for the entry test as per promulgated schedule. Candidates are required to bring printed Admit Slips and original CNIC / Form “B” or Passport.

Note: Candidate who intend to apply for more than one program (Involving different entry tests) are to repeat the steps from para ‘c(4)’ to ‘f’.

IMPORTANT INFORMATION FOR ADMISSIONS

- Admission will be based on Academic Eligibility Score, Entry Test Score and Interview.
- Students unable to provide complete result of pre-requisite qualification for a certain program should submit the last qualified result as follows:
 - a. First year result if HSSC result is not declared for undergraduate program.
 - b. O-Level result if A-Level result is not declared for undergraduate program.
 - c. HSSC/A-Level result for graduate program if BA/BSc/B.Com result is awaited.
- For non-Pakistani qualifications (O/A-Level etc), student must enter IBCC equivalent marks, HEC Equivalence Certificate marks,
- Students are advised to obtain O-Level IBCC certificate in case A-Level result is awaited. For details visit website www.ibcc.edu.pk
- Forms of students awaiting A-Level/Intermediate result will not be accepted, without, either 1st year Marks or O-Level equivalence certificate marks from IBCC.
- Students with A's results of GCE are reminded that A's result is considered equivalent to 1st year (Intermediate).
- Students with valid ETS scores have the option, not to take Bahria University Admission Test and submit scores as mentioned below:

Test	Code	Program
SAT I	4181	Bachelor's Programs (Non-Engineering)
SAT II	4181	Bachelor's Programs (Engineering)
GMAT	7265	MBA Programs
GRE	7265	Masters Programs (Other than in Management), M Phil/Ph D Programs

Note: Please bring copies of your score sheet & original score sheet at the time of Interview

- Appear, in the entry test (where applicable) and for interview discussion session.
- It is informed that entrance test in Undergraduate Programs (for Management Sciences & Earth & Environmental Sciences) is based on pattern of SAT-I and (for Engineering Programs) SAT-II (Math, Physics & SAT-I English). Entry test in Management Sciences Post Graduate Programs is based on GMAT format.
- MS applicants will appear in admission test on the pattern of GRE General.

Test and Interview

- Applicants must appear in the written test (except those opting for SAT/ETS Scores etc.) on the scheduled dates as advertised in the press.
- After the test, merit list for interviews will be announced and posted at concerned institutes and website www.bahria.edu.pk.
- Original documents are to be produced at the time of interview.
- Final Merit list for admission will be posted (based on the results of entry test, academic eligibility examinations marks, interview and score earned in discussion session as applicable) at the concerned institutes and on web www.bahria.edu.pk

New Students Orientation

Orientations are designed to provide fresh students with information regarding University services, policies and procedures, student responsibilities and faculty expectations etc. Orientation will take place prior to start of semester and includes development of learning. All new students have to attend two days orientation session just before commencement of semester.

Student Handbook

All Students are provided "Student Handbook" at the time of Orientation. It is students' responsibility to obtain the handbook and adhere to the stipulated academic rules and University policies. When ever any amendments to this book are notified on website, students are to amend their copy.

Provisional Status

Applicants who are waiting for the announcement of the Intermediate Part II or Bachelor's results may be admitted on Provisional Status, provided they submit Intermediate 1st year marks (UG Program) OR Bachelor's marks (Graduate Program) meeting minimum eligibility marks %age. However, they have to submit their complete mark sheet with in 6 weeks after start of semester. If the student fails to achieve the basic eligibility criteria, he/she will stand academically disqualified and his/her admission will be cancelled. Such students must inform the University immediately (preferably prior start of semester) in case he/she fails to meet the basic eligibility criteria. i.e failing in any subject or if percentage is less than the required percentage. Such students will be refunded fee according to HEC policy as under:

- (1) Full fee (other than admission fee) will be refunded if applied/informed within seven (07) days of start of semester.
- (2) Half fee will be refunded if applied/informed within 8th to 15th day of convening of classes.
- (3) Only caution money and degree fee (if paid) will be refunded.

Those students, who apply before the announcement of results, are cautioned that, Supplementary in any subject is considered as failing the examination even if the student has obtained the minimum requirement of percentage. Admission of such students will be cancelled immediately.

Further to above, some students have complained to the members of NBEAC (National Business Education and Accreditation Council) that fee is being increased every year contrary to the fee structure mentioned in the profile given to them at the time of admission. Members of the NBEAC directed during the accreditation visit of Management Sciences Department that there should be 'Note' under the fee structure that it can be increased as per inflation trend in the country.

Deferment of Admission

Student selected for admissions may defer their admission for one semester (in case of Engg. programs for two semesters) after paying the admission fee. The students desiring to do so are required to submit an application to the respective Director Campus for deferment of their admissions within two weeks of commencement of the semester. Fee deposited by such students will be readjusted in the forthcoming semester.

Admission on Credit Transfer/Advance Placement

Bahria University accepts course work completed and credits earned at HEC Recognized Institutes/Colleges/Universities of Pakistan and International/Foreign Schools/Colleges/Universities for advance placement, subject to completion of following procedure:

- Apply as per procedure for fresh/new students.
- Indicate about "Credit transfer" YES/NO, while applying through online admission.
- Appear in test or provide ETS/SAT Scores.
- If selected, appear for interview. If admitted, immediately submit application on plain paper to the Head of the Department for transfer of credit hours with following documents:
- Grading scheme of university from where migrating.
- Certified copy of transcript.
- Copies NOC from previous University attended by the student.
- Copies of detailed course work completed; with course number, title and description; certified and stamped from the Institute/College/University from where credits were earned.

Students are reminded that documents mentioned above must be obtained by them before appearing for interview.

Students applying for Credit transfer must have a CGPA of 2.5/4.0 (as per BU scale) when producing result of credits earned from previous college/university. However, courses will be only transferred if the course work meets the standard by Bahria University and a minimum C+ grade (equivalent to Bahria University grading scheme) has been obtained.

Student is to pay credit transfer processing fee Rs. 3000/- per course, prior to applying for his/her credit transfer to Bahria University.

DOCUMENTS REQUIRED FOR INTERVIEW

Candidates are to bring following documents in original along with two sets of attested copies of the same:

Bachelor Programs

- Attested copy of mark sheet SSC/equivalent.
- Attested copy of mark sheet of HSSC/equivalent.
- Equivalence Certificate from Inter Board Committee of Chairmen (A-Levels and equivalent).
- Attested copy of National Identity Card or B Form if less than 18 years of age.
- Students awaiting A-Level results must submit O-Level Equivalence (IBCC Certificate).
- * Copy of SAT-I/II scores are to be attached where applicable.

Master Programs

- Attested copy of mark sheet of SSC/equivalent.
- Attested copy of mark sheet of HSSC/equivalent.
- Attested copy of mark sheet of Bachelors Degree.
- Attested copy of National Identity Card.
- Work experience proof (for MBA for Executives applicants only).
- * Copy of GAT/GMAT/GRE scores are to be attached where applicable.

PMD Programs

- Attested copy of mark sheet of SSC/equivalent.
- Attested copy of mark sheet of HSSC/equivalent.
- Attested copy of mark sheet of Bachelors Degree.
- Attested copy of mark sheet of Master Degree.
- Attested copy of National Identity Card.
- * Copy of GAT/GMAT/GRE scores are to be attached where applicable.

MS/M Phil Programs

- Attested copy of mark sheet of SSC/equivalent.
- Attested copy of mark sheet of HSSC/equivalent.
- Attested copy of mark sheet of Bachelors Degree.
- Attested copy of mark sheet of PMD or Master Degree.
- Attested copy of National Identity Card.
- Work experience proof (where required)
- * Copy of GAT/GRE scores are to be attached where applicable.

Ph D Programs

- Attested copy of mark sheet of SSC/equivalent.
- Attested copy of mark sheet of HSSC/equivalent.
- Attested copy of mark sheet of Bachelors Degree.
- Attested copy of mark sheet of PMD or Master Degree.
- Attested copy of National Identity Card.
- BU Entry Test / GRE or Equivalent HEC Test Score.
- Work experience proof (where required).
- Copy of GAT/GRE (Subject) scores are to be attached where applicable.

Submitting incomplete, false, or misleading information is considered as enough grounds for denial of admission and dismissal at any time.

Students awaiting results must ensure that they have secured minimum eligibility marks for the relevant program when submitting results with awaiting results status.

- For example student applying for BBA, submitting 1st year result must have at least 50% marks in 1st year.
- For Engineering Programs, they must have at least 60% marks in 1st year.
- Students, who have appeared in supplementary exams, submitting result under awaiting result status, must also comply with this condition.
- Students who have not appeared in supplementary exams are not eligible to apply.
- Students applying under result-awaited status must have appeared in the relevant papers, before applying for admission and they must provide an undertaking that they will meet the minimum admission criteria of the program they are applying in; otherwise, their admission will be cancelled. **It is students' responsibility to inform about the awaited result as soon as it is declared.**



GENERAL ACADEMIC RULES

General

Academic Programs at Bahria University's constituent units are run on semester system except Medical and Dental College which operates on annual system. Semester system is simply a different management of time during the academic year. Rather than holding the classes for one year with a summer break (as is done under the annual system), the semester system allows for two semesters to be offered in the Fall (Sep to Jan) and Spring (Feb to Jun). The duration of each semester is of 18 weeks, out of which 15 weeks are dedicated to teaching and 3 weeks are reserved for the mid-semester and final examinations. For Engineering Programs, there is only one in-take per year in Fall semester.

There are two regular semesters in one academic year (Spring & Fall). The duration of the Fall and Spring semesters is 18 weeks each. The university also offers summer semester of 10 weeks duration for the benefit of students to clear the failed courses or to improve their grade upto C+ if they have achieved 'C' or 'D' grade in regular semester, provided 10 or more students register for those courses. Such students will not be eligible for award of Gold / Silver Medals at convocation.

Student's performance in each course is evaluated on a continuous basis throughout the semester. Final grading for each course is based on quizzes, assignments, practical projects, term papers, class participation, mid-semester examination and final-semester examination.

Definitions :

Credit Hours

Credit Hour, means the unit measuring educational credit, usually consisting of one weekly period lasting approximately one hour. For practical work (other than Engineering programmes), the period duration is twice that of theory. A course timetable to run three hours each week will, therefore, usually carry 3 credit Hours of theory. For Engineering courses, one Credit Hour of practicals will be equal to 2 Contact Hours.

Department

A division of a faculty concerned with specific branch of instruction or study.

Discipline (A Subject Area)

A branch of learning or field of study.

Dual Majors

Students, in all programmes, may simultaneously complete two Majors provided both majors lead to the same degree and are being offered by the BU. The second Major shall be applied for before the start of the final examination, for the final semester of the regular programme, whence the intention of taking the second Major must be indicated clearly to the respective HOD through a written application. Upon receipt of the application, the HOD shall initiate the registration process, culminating in a formal Letter of Acceptance from the Deputy Director (Academics-I) of the Campus.

- Completion of the second major will be based on degree requirements enforced at the time of the request. Only one degree will be issued.
- Both Majors shall be completed within the maximum programme duration for the first Major. For instance an MBA 1.5 student, wishing to do dual Majors, is to apply before the final examination in the third semester. The student must complete both Majors within 3 years, the extended/maximum duration for MBA1.5

Full Course Load

Full course load is determined as given in respective course catalogue / road map.

Over Load

More than the required load of credit hours against which the requisite fee has been paid. The extra Credit Hours will be mentioned on transcript.

Pre-Requisite

A course that a student must complete before being admitted to another.

Probation

A period during which students must maintain a specified academic standing. Failure to do so can result in having to discontinue studies.

Program

A prescribed syllabus of study leading to a degree, certificate, or academic credential.

Semester

Either of the two main periods of instructions into which the academic year is usually divided. The Fall semester begins in September and ends in January, while the Spring semester begins in February and ends in June.

Transcript

An official copy of student's academic record produced by the examination department.

Course Registration

Students are required to register courses for each semester. Course registration of the first students is done automatically by the respective department. For subsequent semesters, the students have to go through registration process one week prior to commencement of the Semester.

Class Attendance

One credit of theory is equivalent to one contact hour and one credit hour of practical/lab is equivalent to two contact hours. It is mandatory for every student to attend at least 75% of the contact hours, failing which he/she will not be allowed to attempt the final examination.

Rules on Probation, Chance and Drop

In the 1st semester, a student shall be Dropped on failing to achieve the minimum GPA as follows:

<u>Programme</u>	<u>Minimum GPA</u>
a. Undergrad programmes:	1.0
b. MBA	1.5
c. MS/MPhil programmes:	1.5
d. PhD coursework:	2.5

In any semester, a student shall be placed on Probation on failing to achieve the minimum CGPA (GPA if it is the first semester) stipulated for the programme, as follows:

<u>Programme</u>	<u>Minimum CGPA</u>
a. Undergrad programmes:	2.0
b. MBA/MS/MPhil programmes:	2.5
c. PhD coursework:	3.0

The same student shall be placed on Chance on failing to achieve the clause minima for the second time, in any semester, and shall be Dropped from the programme on failing to achieve the minima at clause for the third time, in any semester. A student whose CGPA falls below the clause minima any time after availing one Probation and one Chance, in any semester, shall be Dropped.

Drop from Programme

If a student fails to maintain the minimum CGPA of 2.0, after availing all Probations and Chances as mentioned above, then he/she will be dropped from the programme.

Schedule Adjustments

The University reserves the right to cancel any course due to less enrollment or non-availability of faculty. The University reserves the right to form new sections and adjust/transfer students to other sections at any stage of the course.

Grading System (Non-medical Students only)

In the Bachelors level programmes, BU will use the following grading system to evaluate student performance:

<u>Grading System</u>		
<u>Letter Grade</u>	<u>Percentage</u>	<u>Grade Point</u>
A	87-100	4.0
B+	80-86	3.5
B	72-79	3.0
C+	66-71	2.5
C	60-65	2.0
D	50-59	1.5
F	Below 50	0.0
W	Withdrawn	
I	Incomplete	

In the MBA, MS, MPhil and PhD programmes, Grade F shall be reckoned below 60% marks and there shall be no D Grade.

Grading rules may be reviewed after every 3 years or as and when required/ dictated by HEC or regulatory bodies of different programmes. GPA will be calculated by applying the following formula:

$$\text{GPA} = \frac{\sum(\text{Credit Hrs} \times \text{Grade Point})}{\sum \text{Credit Hours}}$$

(\sum is sum of)

Minimum CGPA for the Award of Degree

At Bahria University for undergraduate degree program the minimum CGPA is 2.0/4.0 to qualify for the award of degree. For Masters Degree program minimum CGPA is 2.5/4.0 to qualify for the award of degree.

Honour

Students achieving high academic standards are awarded Honours upon completion of their degree requirements. Honours designations are indicated on the transcript. Medals and Merit Certificates are awarded to the students at the convocation ceremony.

Rector's Honours List

In every semester, the students achieving a CGPA of 3.5 or more will be mentioned in the Rector's Honours List. The Honours List will be displayed on the University website and the Campus notice boards.

Graduation Time Frame and Degree Requirement

The Duration of a degree programme will commence from the first day of the commencement of first semester classes. Students completing all the requirement as per road map for the award of degree in their respective disciplines will be awarded the degree. Maximum time limit for degree completion Program wise is as per table given below:

Programme/ Degree	Regular Duration (yrs)	Extended/ Maximum Duration (yrs)	Max Degree/ Prog shortfall permissible for waiver application (Credit Hrs)	Max Time Late during which Time-Bar Waiver may be applied for (yrs)	Maximum Waiver granted
BE	4.0	7.0	-	-	-
BS/BBA	4.0	6.0	6 Credit Hours	2.0	1 regular semester
LLB	5.0	7.5	6 CH	2.5	1 regular semester
MBA 3.5	3.5	5.5	6 CH	1.5	1 regular semester
MBA 1.5 & MS 1.5	1.5	3.0	6 CH	1.0	1 regular semester
MBA 2.0, MS 2.0 & MPhil, LLM	2.0	4.0	6 CH or Incomplete Research	1.0	1 regular semester
PhD	3.0	6.0	Incomplete Research	-	1 year (by FDRC), then 1 year (by Rector)

The aforementioned maximum time-limits for a particular degree programme shall include all cases of semester freezing, dropping, rustication, or any other unavoidable contingencies. Any further relaxation beyond the above mentioned time limits shall be referred to the Rector for approval in exceptional cases only. However no student, exceeding the above mentioned time limits will have any legal claim for further extension or award of degree.

The name of the students shall be struck off the roll of BU on completion of the maximum permissible time duration of their respective degree programmes.

Freezing of Semester

Students are allowed to freeze their semester due to illness or circumstances beyond their control by giving a written application on prescribed form. Applicable conditions are given in student hand book.



Computer Based Entrance Test Instructions

a. General

1. Fill in the required information as shown below in the table:

Candidates information:

App-No	14454
Name	abc
Email	abc@bahria.edu.pk
Program	BS (CS)

2. Please read the instructions appearing on the Computer screen carefully.
3. Use your time efficiently and at a premium. Do not spend too much time on one question, you may run short of time for other questions. Perhaps you can return to your left over questions later on if you have any time left.
4. You are NOT ALLOWED to carry any device which could assist in calculation e.g. Calculator, Tables, Watches and Mobiles etc.
5. There is no negative marking.

b. CBT

1. You have 10 Minutes to undertake this test. (Demo Test)
2. Once the test window is open you can't navigate out of it until the test time is finished.
3. Don't close the browser, once you close the browser you cannot re-start the test again.
4. The submitted answers cannot be changed.
5. Don't leave any question unselected.

Note: Sample of CBT/ CBT screen display is as under:

Computer based test - Bahria University

Admission Test Fall 2016

Tuesday, December 05, 2016

App.no	Name	Program	Email
14452	abc	BS (CS)	abc@bahria.edu.pk

Time Consumed: 00:00:09

Total Time: 10 Minutes

Please Select the choice Carefully

The baby is _____ for milk.

Choices:

a. ☐ cry

b. ☐ cried

c. ☐ crying

d. ☐ cry over

Next Attempt Later

Note:

1. Actual CBT duration is 120 Minutes.
2. Passing %age of BU Entry Test is as:
 - a. Under Graduate Program 33%
 - b. Master's/M.Phil 50%
 - c. PhD 70%



Discovering Knowledge

Islamabad Campus:
Shangrilla Road, Sector E-8,
Islamabad - Pakistan

UAN: +92-51-111-111-028
Fax: +92-51-9260885
Email: info@bahria.edu.pk

Karachi Campus:
13, National Stadium Road,
Karachi- Pakistan

UAN: +92-21-111-111-028
Fax: +92-21-99240351
Email: director@bimcs.edu.pk

Lahore Campus:
47-C Civic Centre, Johar Town,
Lahore- Pakistan

Ph: +92-42-99233408-15
Fax: +92-42-99233402

